

Bookstore Allowance Request Form Fall 2026

Student Name: _____

ID: _____

This form is for registered students who:

- Have a complete financial aid application but are still waiting for their award, or
- Awarded students who may need federal student loans to cover additional expenses for books and supplies

BEFORE submitting this form you must do the following:

- **Check to see if you already have an allowance** by logging into The Q, select My Academics, My Finances, View/Pay My Bill.
 - If a "Bookstore Allowance" is listed under "fees", you may:
 - Purchase your Textbooks and Course Materials Only online at <https://qcc.ecampus.com/>
 - For Supplies: Go to the Campus Store in person or use online at: <https://quinsigamond.getugear.com/>
- If you have a credit balance but no allowance is listed, this will generally convert to an allowance the next business day.
- **If you do not have an allowance:**
 1. Verify that you are registered for Fall 2026 classes.
 2. Review your Fall bill. If you have been charged the Health Insurance Fee and have alternate coverage, waive this fee at <https://portal.gallagherstudent.com/>. The charge will be removed within 1-2 business days.
 3. If you have not been awarded, verify that your financial aid file is complete by clicking "View Financial Aid Document Tracking" on The Q. If additional documents are needed, you must submit them before submitting this form.
 4. If you have been awarded, compare your actual enrollment to the credits that your award is based on. This information is listed on your award letter and under "Financial Aid Awards" on The Q. **If you are enrolled in a different number of credits, the Financial Aid Office will typically update your award within 3 business days.** Do not complete this form.

REQUEST

How much do you need to cover your books and necessary supplies? (Be sure to consider these costs for all of your courses this semester.)

☐ Books: \$ _____ ☐ Supplies (pens, notebooks, clicker, calculator etc.): \$ _____

☐ Laptop/Computer: \$ _____

TOTAL: \$ _____

ACKNOWLEDGEMENT

I understand:

- My request may take up to 1 week to be reviewed.
- Eligibility for grant funding for books and supplies will be based on a standard allowance for the number of credits in which I am enrolled.
- **If no grant funds are available, my request may be funded with federal student loans.** I understand that recent changes to federal student loan eligibility have delayed QCC's ability to award federal student loans for the Fall 2026 semester. QCC will estimate my eligibility when reviewing this request.
- If I am awarded student loans, no funds will be applied to my student account until I have a completed Master Promissory Note and Entrance Counseling on file. (These may have been completed in a prior year.) I will be notified if other requirements must be met.
- **I will be responsible for any outstanding charges on my account, including bookstore charges, if I am not eligible for sufficient financial aid funds to cover my costs.**
- If I am charged for Health Insurance, I will waive the charge if I have sufficient coverage or I will pay the charge out of pocket or with student loans, if eligible.
- I will be notified by QCC Student Email once my request has been reviewed.
- I must submit this form prior to the deadline to use Bookstore Allowances (expected to be October 2, 2026).

Student's Signature: _____ Date: _____