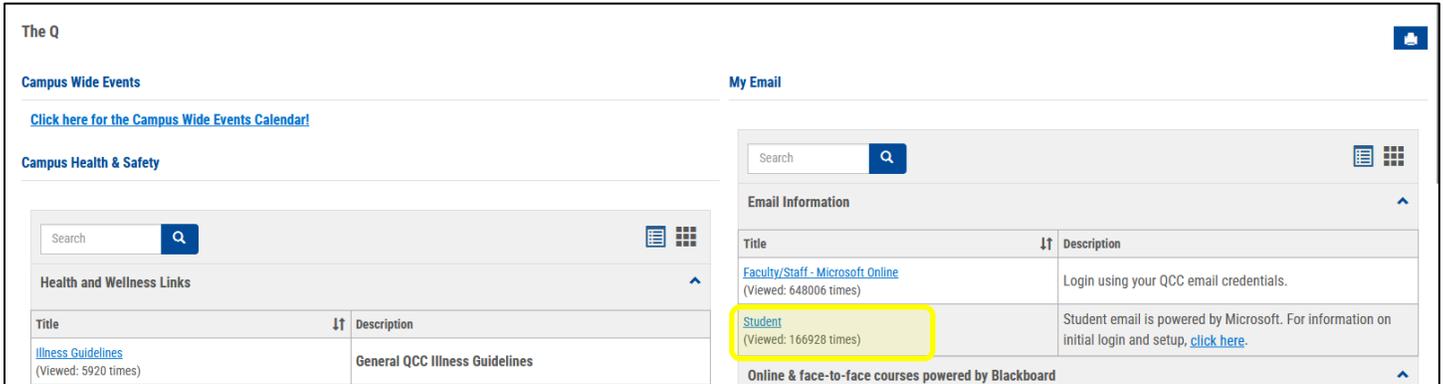


Student Guide: How to Access Your Student Email

1. Go to The Q at <https://theq.qcc.edu/ics>
2. Under “My Email,” click on “**Student.**”

Note: You don't need to log onto The Q to access Student Email.



The screenshot shows the 'The Q' website interface. On the left, there are sections for 'Campus Wide Events' and 'Campus Health & Safety'. On the right, the 'My Email' section is visible, featuring a search bar and a table of email information. The table has two columns: 'Title' and 'Description'. The 'Student' link is highlighted in yellow in the original image.

Title	Description
Faculty/Staff - Microsoft Online (Viewed: 648006 times)	Login using your QCC email credentials.
Student (Viewed: 166928 times)	Student email is powered by Microsoft. For information on initial login and setup, click here .

3. Click on the black “**Sign in**” button.
4. Enter your QCC Microsoft email address, and then click “**Next.**”
5. Enter your password.
6. Then click on the blue “Sign in” button.

Username: Your full student email address is your QCC Microsoft account username.

e.g. John Smith – Student Email username is **jsmith@student.qcc.edu**

Please note: QCC uses Multifactor Authentication (MFA), so you will be asked to verify that you are the account user before accessing your account. For further information about MFA, watch this video:

<https://tinyurl.com/3vuk4nha>

Password: Your default password was sent to your personal email account. If you need help resetting your password, please contact the IT Service Desk by calling 508.854.4427 or emailing Help@qcc.mass.edu

7. Only click on the “Yes” option to stay signed in if you are on your own computer. If you are on a public computer, click on “No.”

Need to reset your password?

Contact the IT Service Desk at 508.854.4427 or email them at Help@qcc.mass.edu.