

FULL BOARD MEETING – Administration Building, Room 107A

December 11, 2024 – 8:30 am
SUMMARY OF ACTIONS

TRUSTEES PRESENT: Linda Maykel, Satya Mitra, Lori Jones, Raj Rajeshkumar, Christian Bowlin, Lynn Keeley, Liz Pape

TRUSTEES ABSENT: Eric Goodwine, Mariyam Basim Bhatti

CABINET PRESENT: President Pedraja, VP Steve Marini, VP Michelle Tufau, VP Kathy Rentsch, Jess Ahrens, Lu Costa-Board Secretary

Meeting commenced at 8:35 am by Chair Linda Maykel and roll call attendance noted.

The Board of Trustees of Quinsigamond Community College, at its regular meeting held at Quinsigamond Community College on Wednesday December 13, took the following actions:

Consent Agenda: *The purpose of the Consent Agenda is to expedite business by grouping routine agenda items together to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the Consent Agenda be removed and placed later on the agenda for full discussion. Such requests will be automatically respected.*

If any item is not removed from the Consent Agenda, the action on the agenda is approved/accepted by single Board action adopting the Consent Agenda.

1. Minutes from the October 16, 2024 Regular Board Meeting (approve)
2. Trust Fund Reports – FY25 through current period (accept)
3. Informational Personnel Items (accept)
4. President's Out-of-State Travel (accept)
5. President's Leave Time (accept)

Upon a motion duly made and seconded, the Consent Agenda was approved/accepted by the Board.

CHAIR REPORT:

- Chair Maykel discussed the following:
- Asked for the President's travel report include future out of state travel as well as past.
- There is much excitement around MassEducate
- Annual appeal – Chair Maykel asked for 100% participation from the Trustees.
- The Governance Leadership Institute will be held tomorrow at Holy Cross
- Bonnie Coleman is retiring this month and was celebrated.

STANDING COMMITTEE REPORTS:**A. Audit and Oversight (11/25/24)**

Trustees Mitra (Chair), Goodwine, Jones, Pape

1. FY24 Closing

David DiIulis, Amy Both, and Jessica Smith from Withum joined the meeting to discuss the FY24 audit report. Ms. Both and Mr. DiIulis presented the full report to the committee. There were no major problems and this is

considered a standard unmodified opinion. There were pages missing from the report that was sent by Withum, but the full report will be sent to all after the meeting.

After answering the Trustees' questions and upon a motion duly made and seconded, the FY24 audit was approved/accepted by the Board.

B. Strategic Planning, Education, and Student Success (11/25/24)

Trustees Rajeshkumar (Chair), Basim Bhatti, Keeley, Maykel, Bowlin

1. Enrollment Update

VP Tufau presented the enrollment report to the Board. We are in line to exceed our goal significantly. She talked about Navigate EAB, new technology in the Enrollment and Student Services area and replaced Starfish. VP Tufau said the Board would be seeing a demonstration in the spring.

2. College Calendar

The Board discussed the college calendar and **upon a motion duly made and seconded, the 2025-2026 college calendar was approved/accepted by the Board.**

3. Administrative Emeritus Exception

An exception was requested by VP Tufau and Dean Terry Vecchio to grant Bonnie Coleman Administrative Emeritus as she is retiring at the end of the year.

Upon a motion duly made and seconded, the exception was approved by the Board.

C. Executive Committee (11/13/24)

Trustees Maykel (Chair), Goodwine, Rajeshkumar, and Mitra

- Chair Maykel explained that there is nothing to report.

Other Business

A. Apprenticeship Programs Update – VP Kathy Rentsch

Dean Kathy Rentsch provided an update on the apprenticeship programs at QCC. See attached presentation.

B. QCC Foundation Report – Jorgo Gushi, QCC Foundation President

Mr. Gushi discussed the following:

- Mr. Gushi has served two months as President of the Foundation
- Working on restructuring the Foundation
- Goal to enhance the relationship with the Board, working on an MOU
- Creating Goals for 2025
- Mr. Gushi hopes that the CAO position will align with the Foundation
- Foundation is creating a full time position to support them

Student Trustee Report (Christian Bowlin)

- No report

President's Report

A. Ongoing Initiatives/Campus Updates

- MassEducate
- Legislative Breakfast scheduled for February 21, 2025
- An increase is needed for the SUCCESS Funding
- Faculty salaries are not equitable
- The College may potentially combine HVAC, Automotive, and Utility programs and house them together somewhere else
- GLI being held tomorrow at Holy Cross
- President Pedraja will be meeting with ACCT President this afternoon
- CAO has been hired and will start in January

- DEI search is in progress and had a candidate pool of over 40 applicants
- QCC and WSU have been awarded \$5mil to create a Cyber Security Training facility. Presidents Pedraja and Maloney will tour the facility at STCC next week
- The 3 task groups created to handle AI, the Future of HE, and HIS/MSI are up and running with cross-campus participation. The President's Council has been created to assist with fundraising.
- Construction on the Athletic Center will start in January
- Ruckers Investments is opening an entrepreneurship incubator downtown and have been in conversation with the President
- There are many transitions coming up in Academic Affairs as we lose 2 deans and try to fill their positions among others
- President Pedraja let the Board know that he will be on vacation December 17-January 14.
- The ACCT Legislative Summit in DC is being held February 9-12, 2025

Upon a motion duly made and seconded, the meeting adjourned at 10:30 am.

Upcoming Meetings:

Executive Committee – Wednesday, January 29, 2025. **8:30 am**

Strategic Planning, Education & Student Success Committee – Wednesday, February 19, 2025, **8:30 am**

Audit & Oversight Committee - Wednesday, February 19, 2025, **9:30 am**

Regular Board Meeting – Wednesday, February 26, 2025, **8:30 am**

Respectfully submitted,
Lucinda Costa
QCC Board Secretary