

SAFEGUARDING STUDENT RECORDS IN THE EVENT OF COLLEGE CLOSURE

In the event of institutional closure, Quinsigamond Community College will, at a minimum, observe the procedures stated in the New England Commission of Higher Education (NECHE) document entitled “Considerations When Closing an Institution of Higher Education” available at <https://www.neche.org/resources/policies-procedures/> as well as the closure guidelines of the Massachusetts Department of Higher Education for independent schools available at <http://www.mass.edu/foradmin/closures/home.asp>, including the identification of a backup or other entity to safeguard student records in such a case. Both the Massachusetts Department of Higher Education and NECHE post information about obtaining access to records from closed institutions on their websites at <https://www.mass.edu/forstufam/diplomas/closedinst.asp>, <https://www.neche.org/for-the-public/merged-closed-or-previously-accredited/> respectively.

In the event that Quinsigamond Community College decides to discontinue a program before all enrolled students have completed their program of study, the College will implement a teach-out plan in accordance with the requirements of its accreditor, NECHE. NECHE’s policy on Teach-Out Plans and Teach-Out Agreements is posted at <https://www.neche.org/resources/policies-procedures/>.

DISASTER RECOVERY PLAN

Quinsigamond Community College has a current disaster recovery plan and backup procedures on file. Please direct all inquiries concerning this to Stephen Marini, Vice President of Administrative Services/CFO/COO.