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## Student Services Council

Tuesday, December 10, 2019

2:00 PM in 107 A

Meeting called by Kristie Proctor, Chairperson

Present: Liza Day Smith, Lucinda Costa, Jenna Glazer, Susan Gonet, Laurie Behrmann, Kristie Proctor

Excused: Jorgio Gushi, Paula Ogden

Absent: Kirsten Patey, Terry Vecchio

### Meeting Minutes Approved 2.18.20

1. The meeting was called to order at 2:08 PM
2. Discussion and review of the November 19<sup>th</sup> meeting minutes. Motion to approve was made by Laurie, and second was made by Jenna; the motion to accept the minutes without edits was carried unanimously.
3. Review the IT Acceptable Use Policy. Council members made edits, corrected typos, and grammar suggestions; Kristie will forward the policy with edits on to Juliana Esposito, Chair of the Operations Council.
4. Governance Steering Committee meeting update – no updates
5. New Business: Nothing is pending at this time. The council can review approved policies which may need updating.
6. Next meeting is February 18 at 2 pm.

The meeting closed at 2:42 pm. Notes taken by Kristie Proctor.