Student Services Council  
Tuesday, November 16, 2021  
Zoom  
Meeting called by Kristie Proctor, Chairperson

Approved Meeting Notes  
4-19-22

In attendance: Kristie Proctor, Lu Costa, Shauna Connelly, Caitlin Laurie, Jason Kurland, Jenna Glazer, Katelyn Hurley, Laurie Behrmann, Mary Rodzewicz, Lillian Ortiz

Excused: Paula Ogden

1. Call to Order and Introductions
   a. Meeting called to order by Kristie at 2:06pm
   b. Introduced Katelyn Hurley, Assistant Director of Student Life, as a new standing member

2. Review the minutes
   a. Lu shared meeting minutes from October 19, 2021 for the group to review. Laurie moved to accept the minutes and Shauna seconded. All approved.

3. Elect Chair & recording secretary
   a. Elected Kristie as Chair and Lu as Recording Secretary

4. Positions update
   a. Faculty position open

5. Governance Steering Committee update
   a. Shauna and Kristie attended. NT discussed that a lot of remote classes were removed and this is disappointing. The group discussed and it seems to be a widespread issue. Kristie asked Lillian if we are losing students due to the COVID vaccine policy, will we add more classes to accommodate? Lillian said that she understands the many reasons that students need the flexibility. We will have to pivot. The group discussed.

   The Steering Committee is looking at creating a survey about the structure of governance and what we should do going forward. The group discussed. Kristie will request that meeting notes go to QCC Family so the campus will be informed. Shauna is trying to get the SGA up and running soon so we will have more students on these councils.

6. Review the SSC policies for establishing which policies need to be revised and establish a schedule and prioritize order of importance:
   a. Personal Care Attendant (2014) - postponed
   b. Children On Campus (2014)
      The group reviewed this policy and discussed. The 1st bullet should say “at all campus locations”. The 3rd bullet will be changed to include “varies by location”. Kristie will update this policy and bring back to next meeting for review.
7. Jenna moved to adjourn, Laurie seconded and all agreed

8. Next meeting is December 21, 2021 @ 2pm.