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# Student Services Council

Tuesday, November 20, 2018

2:00 PM in 107 A

Meeting called by Kristie Proctor, Chairperson

Present: Vaughn Lee, Jenna Glazer, Caitlin Laurie, Lu Costa, Jason Kurland (Guest), Sue Gonet, Paula Ogden, Kristie Proctor (chair)

Excused: Chip Ates, Phil Saal, Kirsten Patey, Terry Vecchio, Nicole Payen

Absent: Laurie Behrmann

## Minutes

1. Meeting was called to order at 2:05 PM and council members introduced themselves.
2. Minutes from SSC Meeting held on Tuesday, October 16th, 2018 were unanimously approved.
3. Governance Steering Committee meeting update – none
4. Old Business

Drug and Alcohol Policy for Students – tabled for the next meeting when Terry is present. The policy is in the new template.

5. New Business  
Update Grievance Policy
  - Council members voted to change the contact person listed in the handbook from Lillian M. Ortiz, Vice president of SE, SL, and CC, 133 A, to Liz Woods, Dean of Compliance, 374 A.
  - Action – Kristie will place this policy in the new template and bring to the next meeting.

The meeting adjourned at 2:30 pm

Next Meeting is Tuesday, December at 18<sup>th</sup> at 2 PM in 107 A.

Minutes approved at SSC meeting on 12/18/18.

