

## Student Services Council

Tuesday, December 20, 2022

Zoom

Meeting called by Kristie Proctor, Chairperson

### Approved Meeting Minutes

**Present** – Kristie Proctor, Katelyn Hurley, Jason Kurland, Caitlin Laurie, Lu Costa, Matt Casaubon, Kevin Li

**Absent:** Jenna Glazer, Austin Schacht-Purrington, Laurie Behrmann

Kristie called the meeting the order 2:09 PM.

1. Review the SSC draft meeting minutes from 11-15-22.
  - a. **Action:** Katelyn Hurley made a motion to approve the meeting minutes; Jason Kurland seconded; no discussion; the 11-18-22 meeting minutes
2. Governance Meeting – no December meeting
3. Old Business – **PCA Policy**

Heather Lukas, QCC Health Consultant, recommends we add the COVID-19 Vaccination requirement for an on-campus PCA. The SAS office would provide a copy of the PCA's vaccination card to the Health Consultant. If the PCA is not vaccinated due to medical or religious reasons, the PCA would need to submit an accommodation form to the [covid19@gcc.mass.edu](mailto:covid19@gcc.mass.edu) email address.

Updated PCA Policy to include covid-19 vaccine verification.

Caitlin Laurie made a motion to approve updated PCA Policy. Lucinda Costa seconded. Passed unanimously.

4. New Business? No new business.

**Action:** Lucinda Costa made a motion to adjourn; the motion was seconded by Kevin Li.

The meeting adjourned at 2:37PM.

Next meeting is February 21st, 2023.

Respectfully Submitted,

Jason Kurland

Recording secretary