



Writing Center

Speech Outline

1. **Introduction**
 - a. Greeting
 - B. Attention getter
 - C. Credibility statement
 - D. Thesis statement
 - E. Preview of main points
2. *Transition*
3. **Body**
 - a. Main point #1
 - i. Subordinate point (e.g., "According to...")
 1. Support (e.g., example, statistic, visual, testimonial)
 - b. Support
 - ii. Subordinate point
 1. Support
 - b. Support
4. *Transition/Signpost*
 - a. Main point #2
 - i. Subordinate point
 1. Support
 - b. Support
 - ii. Subordinate point
 1. Support
 - b. Support
5. *Internal Summary*
 - a. Main point #3
 - i. Subordinate point
 1. Support
 - b. Support
 - ii. Subordinate point
 1. Support
 - b. Support
6. *Transition*
7. **Conclusion**
 - a. Signal closing
 - B. Restate thesis
 - C. Review main points
 - i. Main point #1
 2. Main point #2
 3. Main point #2
8. D. Memorable statement or call to action
- E. Thank audience for listening