V: 508.854.7513 • F: 508.854.4357

June 8, 2018

Chris Carlucci EMC Solutions LLC 85 North Chatsworth Ave. Larchmont, NY 10538

RE: Public Records Request

Dear Mr. Carlucci:

Thank you for your recent Public Records Request. The Massachusetts Public Records Law (M.G.L. Chapter 66 & Chapter 4, Section 7(26)) provides that every person has a right to access public information. This right of access includes the right to inspect or be furnished a copy of any public record within ten (10) <u>business</u> days following the receipt of a request. A state agency is only required to provide records that are in existence and is not required to create a new record based on information in its custody to accommodate a specific request.

Your request, dated March 24, 2018, for "A listing of all uncashed checks that are six (6) months and older with a dollar amount greater than \$1,000.00 (One Thousand Dollars)." has been fulfilled.

Quinsigamond Community College has no records responsive to this request.

Sincerely,

Josh Martin

Director of Institutional Communications