

May 14, 2019

Beth Hopper  
Corporate Chefs  
22 Parkridge Rd.  
Haverhill, MA 01835

RE: Public Records Request

Dear Ms. Hopper:

Thank you for your recent Public Records Request. The Massachusetts Public Records Law (M.G.L. Chapter 66 & Chapter 4, Section 7(26)) provides that every person has a right to access public information. This right of access includes the right to inspect or be furnished a copy of any public record within ten (10) business days following the receipt of a request. A state agency is only required to provide records that are in existence and is not required to create a new record based on information in its custody to accommodate a specific request.

Your request, received on April 30, 2019, for the video at the HLC that points into the café for Friday, April 19 at approximately 2:57 p.m., and Monday, April 22 at approximately 3:07 p.m. has been fulfilled.

The video has been archived and is available for viewing at QCC's Campus Police Headquarters, 670 West Boylston Street, Worcester. Please make arrangements with Deputy Chief of Operations Stephen DiGiovanni at 508.854.2885 or [sdigiovanni@qcc.mass.edu](mailto:sdigiovanni@qcc.mass.edu).

Sincerely,



Josh Martin  
Director of Institutional Communications