

Institutional Communications

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March 3, 2022

Ms. Crystal Cooper Infojini, Inc. 10015 Old Columbia Road Suite B215 Columbia, MD 21046

RE: Public Records Request

Dear Ms. Cooper:

Thank you for your recent Public Records Request. The Massachusetts Public Records Law (M.G.L. Chapter 66 & Chapter 4, Section 7(26)) provides that every person has a right to access public information. This right of access includes the right to inspect or be furnished a copy of any public record within ten (10) <u>business</u> days following the receipt of a request. A state agency is only required to provide records that are in existence and is not required to create a new record based on information in its custody to accommodate a specific request.

Your request, received on February 24, 2022 for "an opportunity to inspect or obtain copies of public records for the contract- Website Redesign: proposals of the awarded vendors and spending on this contract till now," has been fulfilled.

- We are still answering questions of possible vendors and have not awarded the project to any vendor. The RFP bid opening date is March 14, 2022, then the evaluation process with start.
- We haven't spent any money on this project yet.

Sincerely,

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Karen Hutner Interim Director of Institutional Communications/Records Access Officer