V: 508.854.7513 • F: 508.854.4357

December 13, 2018

Samir Ladhani Marketsphere.com

RE: Public Records Request

Dear Mr. Ladhani:

Thank you for your recent Public Records Request. The Massachusetts Public Records Law (M.G.L. Chapter 66 & Chapter 4, Section 7(26)) provides that every person has a right to access public information. This right of access includes the right to inspect or be furnished a copy of any public record within ten (10) <u>business</u> days following the receipt of a request. A state agency is only required to provide records that are in existence and is not required to create a new record based on information in its custody to accommodate a specific request.

Your request, dated November 29, 2018, seeking "...the most up to date information pertaining to the following types of obligations:

- Outstanding and refundable credit balances.
- Checks exempt from Unclaimed Property Reporting.
- Unclaimed, uncashed, undeliverable, staled-dated, voided, overdue and/or outstanding payments or checks/warrants issued and owed by Quinsigamond Community College." has been fulfilled.

Quinsigamond Community College has no records responsive to this request.

Sincerely,

Josh Martin

Director of Institutional Communications