

**Based on the email below, this issue has been resolved and no Public records request is needed.**

**From:** Roger Mayotte <[rogermayotte2213@gmail.com](mailto:rogermayotte2213@gmail.com)>  
**Sent:** Monday, November 15, 2021 7:57 PM  
**To:** Karen Hutner <[khutner@qcc.mass.edu](mailto:khutner@qcc.mass.edu)>  
**Subject:** Transcripts

**\*\*\*\* CAUTION – EXTERNAL EMAIL! \*\*\*\***

**This message originated outside of QCC. Do not click on links or respond if it appears to be suspicious.**

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I filled out the wrong forms i will go to the proper site thank you

**From:** Karen Hutner  
**Sent:** Monday, November 15, 2021 2:10 PM  
**To:** [rogermayotte2213@gmail.com](mailto:rogermayotte2213@gmail.com)  
**Subject:** Public Records Request - question

Good afternoon Mr. Mayotte,

We received your Public Records Request dated November 14, 2021 requesting transcripts. However, I believe you may have filled out the wrong form and there is no need for a Public Records Request.

Below is the link to QCC's Registrar FAQs page, where you can find a link to the form to fill out and obtain transcripts.

<https://www.qcc.edu/admissions/registrar/registrar-faqs>

A public records request releases your information (transcripts) to the public and it will be permanently on our website where anyone can see it, which made me think you may have filled out the wrong form.

Can you please let me know if you would like to withdraw your Public Records Request, otherwise I will continue with the process.

Thanks very much,

Karen

Karen Hutner  
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