Diversity Council Meeting Notes
September 11, 2018

In Attendance:
Byron Thomas  Brenda Safford  Galen Benway  Ed Crotty  Tiger Swan
Julie Tzipori  Deborah Gonzalez  Terri Rodriguez  Henry Ritter

Agenda Items:

1. Introduction of committee members (returning and new)

2. Selection of Chair
   - Committee Chair: Committee moved to maintain Byron Thomas as chair of the Diversity Council
   - Appointment of Secretary for the Council: Council decided to create a template of weeks and pass the responsibility among council members

3. Rules and procedures of Council’s mission and function
   - Review the mission and council functions
   - Agreed that the committee would remain informal and look to use “Rules for Small Committees”
     - Recommendations for wording in the “Function” portion of mission:
       - #3 change Equity Officer to Affirmative Action Officer
       - #4 add the Diversity & Inclusion Advisory Committee after Diversity Caucus
       - #5 add delegated college stakeholders after other college and remove planning committees
       - #6 discussed if this item should be folded into #3, however, members determined this was a specific task of the committee and it should stand as a function

4. Mission & Function:
   - Is the Council fulfilling its mission and functions?
   - How can the Council fulfill its mission and functions more effectively?
     - Discussion ensued regarding how Diversity Council fits into the Governance Structure
     - The relationship to Diversity Council (policy) to Diversity Caucus (programming/education) and the relationship with the newly formed Diversity and Inclusion Advisory Council (DIAC) (conflict resolution and strategies support)
     - What are the deliverables of this group?
     - Looking for work that addresses policy revision and update

5. Open Seats:
   - Need (1) at large member
   - Need (2) student members
     - Deborah has (2) students to recommend
     - Byron will reach out to the students

6. Goals for next meeting
   - Discuss the central themes from previous meetings that we can move into goals for FY19
• Identify policies that need attention
• Identify departments that we can invite into the council to report data related to diversity
• Determine if we want to report out to the QCC community issues/accomplishments on diversity related issues
• Issue of diversity/inclusion brought forth by member. Is this the type of work the Council should be engaged in or create policy around?
• How is the DIAC going to work with Diversity Council and Diversity Caucus?

7. Goals for the semester

• Bring ideas to next meeting to be reviewed

Adjourned 3:35pm