

## **Student Services Council Minutes**

**September 20, 2016**

**2:00pm – Monks' Room**

**Members Present:** Lu Costa, Susan Gonet, Karen Grant, Flo Lucci, Zachary Muñoz, Ann Panetta, Kristie Proctor, Edward Reitz, Martha Upton, Jane Shea

This meeting commenced at 2:05 pm.

1. We have 2 new students on the Council: Zachary Muñoz and Edward Reitz
2. Kristie Proctor informed us that she was standing in for Lillian Ortiz for the day. She stated that due to Robyn and Selina leaving, we will need to vote on a new Chairperson and Recording Secretary. The Council voted unanimously to elect Kristie Proctor as Chairperson and Ann Panetta as Recording Secretary.
3. **New Business:**  
**Policy on Participation** – Last updated in 1982. Regarding students on academic probation not being allowed to participate in “extracurricular activities”
  - a. Job titles will need to be updated
  - b. The group determined that we need information from other campus parties before we can update the policy.
    - i. Is the policy enforced? Does Liz Woods get a list of students on Academic Probation? Do the club advisors check the list and compare it to club members?
    - ii. Does the probation letter state that students are not allowed to participate?
    - iii. What clubs and activities does this apply to? Is it just for student leaders? Does it include one day activities such as bus trips, mixers, etc
    - iv. The group agrees that there should be an appeal process, but does not think it needs to be a large panel. Could this be done in electronic format for efficiency of staff time?
  - c. Action before next meeting
    - i. Jane Shea will meet with Liz.
    - ii. Karen will meet with Tara to see if students are coded and a list of students on Academic Probation is readily available
    - iii. Flo will verify job titles with HR; and define “extracurricular activities”
    - iv. Ann will look at student handbook for reference to policy
4. The next meeting will be held Tuesday, October 18<sup>th</sup> at 2 pm in 107A.

**The meeting adjourned at approximate 2:55pm**

**Minutes are respectfully submitted by Ann Panetta**