

Student Services Council Minutes

November 15, 2016

2:00pm – Room 107A

Student Services Council

Meeting Minutes 11-15-16

2:00 – 3:00 PM

Approved 2-21-17

Members Present: Michael Beane, Laurie Behrmann, Malachy Jackson, Rob Loconto, Flo Lucci, Ann Panetta, Kristie Proctor, Edward Reitz, Jane Shea

Excused: Lu Costa, Susan Gonet

Absent: Paula Ogden

This meeting commenced at 2:03 pm.

1. We have 3 new members on the Council: Michael Beane, Director of Student Life and Leadership; Rob Loconto, Associate Director of Financial Aid; Malachy Jackson, Student. Max German resigned due to a conflict with hours at his new internship
2. We still have an opening for an adjunct faculty member
3. Minutes from 10-18-16 were amended to clarify the role of Flo and Laurie as representatives to the Governance Steering Committee. The amended minutes were approved.
4. Flo, Laurie, and Kristie reported on November Steering Committee meeting.
5. **Continued Business:**
 - Policy on Participation** – Last updated in 1982.
 - a. Discussed terminology and clarified template sections.
 - b. Reviewed for consistent language and formatting.
 - c. Changes saved as “Draft 3”, and unanimously approved to bring forward to Steering Committee in December.
6. **New Business:**
 - a. Plan was to review the next policy, Eating and Drinking in the Classroom (1983).
 - b. Discussed committee role in working on a policy that is the responsibility of faculty, and that the policy was discussed in governance more recently than 1983.
 - c. Jane motioned to bring the policy to the Steering Committee so they can pass the policy onto the committee that they deem most appropriate to review and update. The motion was passed unanimously.
 - d. Next meeting will be on Tuesday, December 6, 2016.

The meeting adjourned at 3:00 pm

Minutes are respectfully submitted by Ann Panetta