

## Student Services Council Minutes

September 22, 2015

2:00pm – 107A

**Members Present:** Robyn Butterfield, Kristen Proctor, Judy Colson, Jane Shea, Ricky Frazier, Laurie Behrmann, Elaine Gilgis, Selina Boria

This meeting commenced at 2:05pm.

The agenda for today's meeting and the minutes from the May 12, 2015 meeting were distributed.

1. The Council members discussed **membership**. Laurie reported that Jonathan Miller hopes to have the names of the student council members by the October meeting. We have one confirmed graduate from last year – Geovanni Cruz. Robyn will also touch base with Bonnie Coleman about potential students from PTK. She will coordinate between Jonathan and Bonnie. The council also clarified voting membership and confirm they want Jonathan Miller and Kristie Proctor as voting members and Lillian Ortiz will be the only non-voting member of the council. This will need to go to Susan Laprade and the Governance Steering Committee for clarification and approval. Robyn will also ask Susan about removing Lori Gourouses, due to her leave of absence and about replacing the Adjunct Faculty member, since our current member, Marie Scichilone has a schedule conflict with the meetings. Judy Colson will speak with the deans
2. **Election of Chair** – Robyn volunteered to chair or co-chair the council this year and all members agreed to nominate Robyn and appoint Robyn and Laurie as representatives for the Governance Steering Committee meetings. (Each council must have 2 reps and 1 alternate).
3. **OLD BUSINESS**  
**Personal Care Attendant Policy:** Robyn will present the policy at the first Governance Steering Committee meeting. The policy was approved by our council at the May 12<sup>th</sup> meeting and Ken Tashjy made all corrections and edits as needed. Kristie will forward the final document with all Ken's changes to Robyn so she can share it with the council members.  
**Approval of May 12<sup>th</sup> minutes:** The minutes were reviewed by the members and approved.
4. **NEW BUSINESS**  
**Sharepoint Site** - Robyn will contact Ken Dwyer again about setting up some type of shared site, such as Drop Box, Google Docs, Sharepoint etc. for easy access for all to policies and documents. However, there may be issues with students' ability to access them. Robyn will find out about security and FERPA issues.  
**Medical Marijuana** – Medical marijuana may be a topic we will need to address as a council. The council discussed whether this is a topic for a new policy, revision to current drug policy etc. The group will need clarification as how to handle as a council. (*Side note – the Governance Steering Committee discusses the proposed idea first and assigns it to the appropriate council for review – the GSC has not discussed it or assigned it yet*).
5. **Priorities for coming year** – Once students are appointed to the council, the group will address any priorities that members feel need to be addressed this coming year. Robyn will email a list of possible priorities to the group as well.

**The meeting adjourned at 2:50pm.**

**Minutes are respectfully submitted by Selina Boria**