Meeting Notes

*In attendance:* Kristie Proctor, Lu Costa, Jenna Glazer, Jason Kurland, Anita Griffin, Shauna Connelly, Mary Rodziewicz, Caitlin Laurie, Zach Carlson

Excused: Laurie, Dawn and Paula

1. **Call to Order and Introductions**
   a. Meeting called to order by Kristie at 2:05pm

2. **Review the minutes from 3-23-21 and edit/approve**  
The group reviewed the notes from the last meeting. Jenna moved to approve the notes as submitted. Mary seconded. All were in favor and the notes were accepted.

3. **Elections occurring at the end of this month**  
   a. Faculty position open  
   b. NUP position open (currently held by Lu) – Lu will run again to remain on the Council

4. **Governance Steering Committee meeting update**  
   a. IT Acceptable Use Policy – edits forwarded  
   b. Social Media Policy – edits sent to Operations Council  
   Shauna shared that the steering committee all agreed with our edits and felt the same way. Kristie added that it is our responsibility to make all posts accessible.  
   c. Telework Policy – hold.  
   This has been revoked from Governance and will be written at the state level.

5. **New business - review the SSC policies for establishing which policies need to be revised and establish a schedule.**  
   a. Review of policies we have worked on:  
      • Student grievance  
      • Personal care attendant  
      • Smoke-free policy  
      • Student petition process  
      • Student discipline  
      • Eating and drinking in the classroom  
      • Participation policy  
   The group viewed the Governance page on QCC website and looked at all of the policies to see what we can work on: Military policies – Kristie will ask Paula what we can and should look at, Children on campus policy,
Class attendance policy, Personal care attendant, Service animal policy, Student action policy, Student intercollegiate athlete policy.

6. Jason made the motion to adjourn the meeting and Anita seconded. Meeting adjourned at 2:50pm.

7. Next meeting is May 18 at 2 pm.