

## SPRING 2021 CAMPAIGN AND ELECTION POLICIES AND PROCEDURES

All candidates running for office in the 2020-2021 Student Association Elections must adhere to the Fall 2020 Campaign and Election Policies and Procedures.

1. **Voting will take place from May 3 - May 6, 2021**
2. **Every registered Quinsigamond Community College student will receive a link, personalized to their individual QCC email, that will be sent to them through the QCC Student Portal.**

**Students will be able to vote any time between:**

**Monday, May 3 (9:00 a.m.)**

***through***

**Thursday, May 6 (6:00 p.m.)**

3. **Results will be announced on Thursday, May 7 at 7:00 p.m. through a college-wide announcement**
4. A landing page will be created by Student Life Office, in addition to a YouTube Channel for candidate videos. An album for election publicity will be maintained online, as well.
5. Posting and campaigning online must still follow a certain etiquette and protocol. Permission must be requested and granted first BEFORE any posting is done.
6. When referring to the position you are running for, the title of the position must be preceded by the words "SGA" (i.e. "SGA President").
7. The order upon which candidates will be placed on the ballot will be alphabetical.
8. **All publicity and conduct of all parties involved in the election and voting process must be kept at a professional level;**
  - the content of campaigns and publicity items should focus on the issue and not the individuals involved;
  - content of materials and conduct of all parties involved shall not infringe upon any other students' rights and must follow the standards of appropriateness as outlined in the Student Code of Conduct section of 2020-2021 QCC Student Handbook.

## STUDENT CAMPAIGN AND ELECTION POLICIES AND PROCEDURES

All candidates and others who campaign on their behalf must conduct themselves in accordance with College rules and regulations, and comply with the Student Campaign and Election Policies and Procedures. Violations reported will be addressed by the appropriate College officials. Students found in violation will be subject to disciplinary action, which may include disqualification and/or sanctions listed in the Student Code of Conduct.

1. Slates will not be permitted. Slates are when groups of students choose to run together as a group/ticket. People will be running as individuals, and on their individual merit as a candidate. Only QCC students can campaign, non-QCC students are not allowed to participate in this process.
2. Although Student Life Office will not be able to provide paper copies of election materials as we have in the previous years, technical assistance will be provided to assist in developing graphic materials and video introductions. We will not do the design work for you, however we will provide instruction to support the design or materials you want to create.
3. Disqualification or suspension of campaigning may result if a candidate violates College policy and procedure, and rules and regulations including the Student Campaign and Election Policies and Procedures. Any concerns/reports must be reported to the Dean of Students and/or a staff person in Student Life Office. This includes but is not limited to:
  - Any campaign material must first be approved by Student Life before it is posted;
  - Campaigning while **working on behalf of QCC remotely**;
  - Sabotaging another candidate's campaign;
  - **Interfering while students are communicating** to another candidate;
  - **Defacing another** candidate's poster and/or materials;
  - Directly or indirectly slandering, libeling or harassing a candidate or people campaigning on their behalf;
- Inappropriate contact with students
- Using your personal, or any, computer or electronic device as a "voting device"
4. **PLEASE NOTE: Online communication, in particular, includes but is not limited to text messages, emails, postings to social networking sites-even postings on private pages.**
5. Campaigning cannot be done **in virtual classrooms or virtual club meetings** without first getting the permission of the instructor/club president. Permission needs to be received ahead of time, not 5 minutes before **the class or meeting** begin. The appropriate procedure is to request permission in advance, so that the professor(s) has time to decide. Showing up the day of class and making the request on site is not appropriate.
6. Candidates and people campaigning on their behalf **CANNOT** interfere with the normal business of students **OR** their use of college **resources**. Candidates need to be extra mindful this year given the remote nature within which the academic instruction and delivery of student support services is delivered. Any interruption in the normal flow of business or use of college **resources** is subject to being sanctioned by the Director of Student Leadership and Engagement.
7. Student Life Office reserves the right to cancel or repeat elections at any time, based upon violations of College policies, procedures, rules and regulations.

My signature below indicates that I understand and agree to comply with the Elections Posting Policies as well as the Student Campaign and Election Policies and Procedures.

\_\_\_\_\_  
(Name) (Print \_\_\_\_\_  
(Student ID#)

\_\_\_\_\_  
(Signature) \_\_\_\_\_  
(Date)