

OPERATIONS COUNCIL

Date: 11/21/17

Time: 2:00 PM

Name	Attended	Name	Attended
Steve Marini	✓	Beth Auger	✓
Kevin Ritacco	✓	Ralph Parente	✓
Steve Zisk	✓	David Shapiro	✓
Karole Hager	✓	Deb Fratturelli	
Kristy Glover	✓	Brenda Kuchnicki	✓
John Solaperto	✓	Joan Perry	✓
Karen Rucks		Juliana Esposito	✓
Derek Thomas	✓	Edward Reitz (Student Senate)	✓

AGENDA ITEMS:	OUTCOMES (DECISIONS, ACTION ITEMS)	BY WHOM	BY WHEN
Green Building Policy	<ul style="list-style-type: none"> ▪ Updates discussed ▪ Beth & Juliana proposed moving policy forward to forum, NEASC likes policies to be moved forward to forum ▪ This policy only applies to New Building Codes ▪ David suggests to repeal policy due to policy being at state level and not as current QCC department ▪ Facilities department is state mandated to use environmentally friendly products ▪ Juliana will forward current policy to Steve Zisk for comparison ▪ Juliana will bring policy to Selena Boria for submittal to forum 	Council Members	
Vehicle Use Policy	<ul style="list-style-type: none"> ▪ Julianna will bring policy to Selena Boria for submittal to forum ▪ Committee was asked to compare vehicle use policy ▪ 4.0 include " enrollment & institutional communications vehicle" ▪ 6.2 remove "passenger vans" ▪ Remove 6.2 and replace with 6.3 ▪ 6.3 now becomes 6.2 ▪ 6.4 now becomes 6.3, remove " and utilize a Vehicle Sign-Out Sheet" ▪ 7.1 remove #3, #8, combine #13&14, include "electronic cigarettes to #13 ▪ #18 include "supervisor" 	Juliana & Council Members	

	<ul style="list-style-type: none"> ▪ 7.3 Remove first sentence “All accidents or damage incurred must be reported immediately to the appropriate police, Additionally”, begin first paragraph with “Immediately” ▪ 7.3 #2 remove double (.) ▪ 7.3 #6 include “Designated” before “College officials” ▪ 7.3 remove #9 ▪ 8.0 remove the word “be” ▪ Juliana will update vehicle use policy to reflect new format and send out to committee for review 		
Meeting adjourned	A motion was made and seconded to adjourn the meeting. This meeting was adjourned at 2:55pm.	Juliana Esposito	Next Meeting 12/19/17