

## OPERATIONS COUNCIL

**Date: 10/18/16**

**Time: 2:00 PM**

Steve Marini	✓	Ken Dwyer	✓
Kevin Ritacco		Ralph Parente	✓
Steve Zisk	✓	David Shapiro	✓
Karole Hager	✓	Deb Fratturelli	✓
Kristy Glover	✓	Brenda Kuchnicki	✓
John Soloperto	✓	Joan Perry	
Karen Rucks	✓	Juliana Esposito	✓
Derek Thomas	✓	Beth Auger	

AGENDA ITEM:	OUTCOMES (DECISIONS, ACTION ITEMS)	BY WHOM	BY WHEN
<b>Council Charge</b>	Ken Dwyer explained the functions of the Operations Council and stated that the committee receives direction from the Steering Committee, Vice President Steve Marini, and Chief Technology Officer, Ken Dwyer.	Ken Dwyer	ongoing
<b>Elect a Chair</b>	Ken explained the responsibilities of the Chair and stated that the Chair will work directly with Steve Marini, Ken Dwyer and Liz Hanlan on agenda items along with the Steering Committee. Ken stated this was a 2 year term and the Chair would be responsible for attending the Steering Committee meetings. Juliana Esposito volunteered to be Chair of the Operations Council.	Ken Dwyer & Juliana Esposito	
Steering Committee Representatives	Juliana Esposito – Chair Kristy Glover – alternate Deb Fratturelli - alternate		

<b>Motion to Adjourn</b>	A motion was made and seconded to adjourn the meeting. This meeting adjourned at 2:15 PM		
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