AGENDA ITEM: OUTCOMES (DECISIONS, ACTION ITEMS) BY WHOM BY WHEN

Council Charge
Ken Dwyer explained the functions of the Operations Council and stated that the committee receives direction from the Steering Committee, Vice President Steve Marini, and Chief Technology Officer, Ken Dwyer.
Ken Dwyer ongoing

Elect a Chair
Ken explained the responsibilities of the Chair and stated that the Chair will work directly with Steve Marini, Ken Dwyer and Liz Hanlan on agenda items along with the Steering Committee. Ken stated this was a 2 year term and the Chair would be responsible for attending the Steering Committee meetings. Juliana Esposito volunteered to be Chair of the Operations Council.
Ken Dwyer & Juliana Esposito

Steering Committee Representatives
Juliana Esposito – Chair
Kristy Glover – alternate
Deb Fratturelli - alternate
<table>
<thead>
<tr>
<th>Motion to Adjourn</th>
<th>A motion was made and seconded to adjourn the meeting. This meeting adjourned at 2:15 PM</th>
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