

OPERATIONS COUNCIL

Date: 04/18/17

Time: 2:00 PM

Name	Attended	Name	Attended
Steve Marini		Ken Dwyer	✓
Kevin Ritacco	✓	Ralph Parente	✓
Steve Zisk		David Shapiro	✓
Karole Hager	✓	Deb Fratturelli	✓
Kristy Glover	✓	Brenda Kuchnicki	✓
John Solaperto	✓	Joan Perry	
Karen Rucks		Juliana Esposito	✓
Derek Thomas	✓	Beth Auger	✓

AGENDA ITEMS:	OUTCOMES (DECISIONS, ACTION ITEMS)	BY WHOM	BY WHEN
Proposed - Wireless Network Access Policy	<p>Committee members reviewed and discussed the policy. Members ruled on verbiage changes to the following:</p> <ul style="list-style-type: none"> ▪ 1.0: "Privately owned technology" 3.0 " Same as 1.0" & 5.0 "Same as 1.0" ▪ 6.0 Responsibilities: include report abuse to "Chief Technology Officer" 	Council Members	
Revised - E-mail Policy	<p>Committee members reviewed and discussed the following policy revisions. Members ruled on verbiage changes to include the following:</p> <ul style="list-style-type: none"> ▪ 1.0: include "of" ▪ 2.0: " reviewed/revision date 4/18/17" ▪ 3.0: Verbiage change "policy applies to all Employees" ▪ 4.0: 1. "Employees" ▪ Create revised 5.1 (see below) ▪ 5.1: Revised 5.1 to begin with "Employees of the college are defined as all employees, work-study, and volunteers" ▪ 5.2: will now be old 5.1 to include: The email "account" ▪ 5.3: will now be #2 ▪ 5.4: will now be #3 ▪ 6.0: include #3 "College Employees are obligated to report abuse to the Human Resource Office". David Shapiro would follow up with this request to ensure the Human Resource office is the correct office to contact. ▪ 8.0: Revision: remove "be" 	<p>Council Members</p> <p>Julianna Esposito</p> <p>David Shapiro</p>	

	<ul style="list-style-type: none"> ▪ Student abuse will be reported to Chief Technology Officer (CTO), if necessary CTO will forward onto other appropriate party 		
Future Agenda Items:	<p>Request was made for ALL committee members to review future proposed policies prior to the next meeting, which include: Green Building, Environmentally Preferable Products, and Vehicle Use Policy. Juliana stated she would reach out to Steve Zisk and Beth Auger with regard to these future items.</p> <p>A motion was made and seconded to adjourn the meeting. This meeting was adjourned at 2:47pm.</p>	Juliana Esposito	Next Meeting 5/16/17