

OPERATIONS COUNCIL

Date: 2/20/18

Time: 2:00 PM

Name	Attended	Name	Attended
Kevin Ritacco	✓	Ralph Parente	✓
Steve Zisk	✓	David Shapiro	✓
Vanessa Landyn (Behalf of K. Hager)	✓	Deb Fratturelli	✓
Kristy Glover	✓	Brenda Kuchnicki	✓
John Solaperto	✓	Joan Perry	✓
Deb Nash	✓	Juliana Esposito	✓
Derek Thomas	✓	Rachel Goldstein (Student)	✓
Beth Auger	✓	Patrick Prince	✓

AGENDA ITEMS:	OUTCOMES (DECISIONS, ACTION ITEMS)	BY WHOM	BY WHEN
Welcome & Discussion	<ul style="list-style-type: none"> ▪ 2 new members joined the council – Welcome to Patrick Prince & Deb Nash ▪ Every 2 years the council is revamped, decide on which council members are up to vote for replacement 	Council Members	
Vehicle Use Policy	<ul style="list-style-type: none"> ▪ Committee reviewed policy, if approved Juliana will forward to forum ▪ John clarified 6.3 #3, specific department will update as well as 6.3 #6 routine maintenance will be covered by individual cost center ▪ Make all font consistent ▪ Committee voted on moving vehicle policy to forum 	Juliana & Council Members	
Environment Policy	<ul style="list-style-type: none"> ▪ Steve Zisk will send Juliana the state wide policy ▪ Juliana will address with the forum if QCC follows state guidelines and if so should the QCC Environmental Policy be dismissed ▪ Suggestions for efficiency: updates to existing items; environmentally friendly lights, auto shut off faucets, replace torn screens in classrooms 		
Action items	<ul style="list-style-type: none"> ▪ Voting will take place next meeting for half of the council member replacements 		3/20/18
Meeting Adjourned	A motion was made and seconded to adjourn the meeting. This meeting was adjourned at 2:45pm.		Next Meeting 3/20/18