

Committee: Learning Council
Regular Monthly Meeting Minutes
December 12, 2017 at 2:00 p.m. in 107A

Vice President (ex officio, non-voting):

Nancy Schoenfeld, Interim Vice President of Academic Affairs

Members Present:

Nancy Schoenfeld, Pat Schmohl, Deborah Coleman, Michelle Savrann, Kathy Rentsch, Dadbeh Bigonahy, Jane Joyce, Bryan Brophy-Baermann, Valarie Clemente, Lizette Cordeiro, Ken Wong, Leslie Bolinger Horton, Jessica Crowley, Andreana Grimaldo, Greg Mullaney, Michael Gormley, Lisa Palmer, Steve Rayshick, John Stazinski, Andrea MacRitchie, Liza Smith, Barbara Zawalich, Daniel de la Torre, Michelle Tufau-Afriyie

Members Absent:

Stella Adu-Gyamfi, Mary Bruni, Linda Lovejoy-Smith, Ana Olivar, Sharron Gillies, Brenda Safford, Tetteh Abbeyquaye, Dilip Patel, Clarence Ates, Kathie Manning; Karen Grant

Guests/Visitors:

Amy Booth, Nicole Payen, Sheila Booth, Kathy Frederickson

The regular monthly meeting of the Learning Council was called to order by Greg Mullaney at 2:00 p.m. on Tuesday, December 12, 2017 in room 107A.

1. Proposal for Degree and Certificate Revisions (AT, BBAP, COBB, FCBK, MSBB, CIAS, CIDB, CIHI, CIWP, SECS, SECY, SEIT, SEF, EEBI, EEMO, EEPH, HRFO, HRHO, DMC, HO, MP, CNC):
 - a. Motion
 - i. To add CPS 298 Pre Co Operative Education Seminar to each program
 - b. Effective Date: Fall 2018
 - c. Motion seconded
 - d. Motion passed unanimously
2. Proposal for Course Revision: FIN 250 Principles of Finance
 - a. Motion
 - i. To add ACC 101 as a prerequisite
 - b. Effective Date: Fall 2018
 - c. Motion seconded
 - d. Motion passed unanimously
3. Proposal for Degree Revision: Computer Information Systems – Applications Specialist Option – Associate in Science (Program Code: CIAS)
 - a. Motion
 - i. T to add “OR” option for CIS 228 SQL Programming to replace course (*CIS 237 Network Management*) that is no longer being offered on a regular basis.
 - b. Effective Date: Fall 2018
 - c. Motion seconded
 - d. Motion passed unanimously

4. Proposal for Course Revision: CIS 105 *Introduction to Information Technology*
 - a. Motion
 - i. To change course description for the purpose of better representing course content
 - b. Effective Date: Fall 2018
 - c. Motion seconded
 - d. Motion passed unanimously

5. Proposal for Course Revision: CIS 111 *Introduction to Microcomputer Applications*
 - a. Motion
 - i. To change course description for the purpose of better representing course content
 - b. Effective Date: Fall 2018
 - c. Motion seconded
 - d. Motion passed unanimously

6. Proposal for Course Revision: CIS 112 *Advanced Microcomputer Applications*
 - a. Motion
 - i. To change course description for the purpose of better representing course content
 - b. Effective Date: Fall 2018
 - c. Motion seconded
 - d. Motion passed unanimously

7. Proposal for Course Revision: CIS 134 *Web Page Development I*
 - a. Motion
 - i. To change course description for the purpose of better representing course content
 - ii. Remove CIS 115 as a corequisite.
 - b. Effective Date: Fall 2018
 - c. Motion seconded
 - d. Motion passed unanimously

8. Proposal for Program Revision: Computer Science Transfer - Associate in Science (CS)
 - a. Motion
 - i. Remove Social Science Elective from Semester 1
 - ii. Remove Humanities Elective from Semester 3
 - iii. Move Social Science Elective from Semester 2 to Semester 3
 - b. Effective Date: Fall 2018
 - c. Motion seconded
 - d. Motion passed unanimously

9. Proposal for Certificate Revision: Electronics Technology Certificate (CE)
 - a. Motion
 - i. In Semester 1:
 - Remove MAT 100
 - Add MAT 147 or MAT 123
 - b. Effective Date: Fall 2018
 - c. Motion seconded
 - d. Motion passed unanimously

10. Proposal for Certificate Revision: Photonics Certificate (CP)
 - a. Motion
 - i. In semester 1:
 - Remove MAT 100 or MAT 123 or MNT 101

- Add MAT 147 or MAT 123 or MNT 101
- b. Effective Date: Fall 2018
- c. Motion seconded
- d. Motion passed unanimously

11. Proposal for Program Revision: Electronics Engineering Technology – Biomedical Instrumentation Option (EEBI)

- a. Motion
 - i. In Semester 1:
 - Remove “Mathematics Elective”
 - Add “MAT 147 OR MAT 123”
 - Add milestone comment “MAT 147 and MAT 148 recommended if primary goal is employment; MAT 123 and MAT 124 recommended for transfer.”
 - ii. In Semester 2:
 - Remove “Mathematics Elective”
 - Add “MAT 148 OR MAT 124”
- b. Effective Date: Fall 2018
- c. Motion seconded
- d. Motion passed unanimously

12. Proposal for Program Revision: Electronics Engineering Technology – Mechatronics Option (EEMO)

- a. Motion
 - i. In semester 1:
 - Remove “Mathematics Elective”
 - Add “MAT 147 OR MAT 123”
 - Remove bullet comment “For the Mathematics Elective (Semesters 1 and 2): MAT 100 and MAT 122 recommended with employment goal; MAT 123 and MAT 124 recommended for transfer goal.”
 - Add bullet comment “MAT 147 and MAT 148 recommended if primary goal is employment;
 - MAT 123 and MAT 124 recommended for transfer.”
 - ii. In semester 2:
 - Remove “Mathematics Elective”
 - Add “MAT 148 OR MAT 124”
- b. Effective Date: Fall 2018
- c. Motion seconded
- d. Motion passed unanimously

13. Proposal for Program Revision: Electronics Engineering Technology – Photonics Option (EEPH)

- a. Motion
 - i. In semester 1:
 - Remove “Mathematics Elective”
 - Add “MAT 147 OR MAT 123”
 - Add milestone comment “MAT 147 and MAT 148 recommended if primary goal is employment; MAT 123 and MAT 124 recommended for transfer.”
 - ii. In Semester 2:
 - Remove “Mathematics Elective”
 - Add “MAT 148 OR MAT 124”

- b. Effective Date: Fall 2018
- c. Motion seconded
- d. Motion passed unanimously

14. Proposal for Certificate Revision: Energy Utility Technology Certificate (EUTC)

- a. Motion
 - i. In semester 1, remove MAT 108 and replace with MAT 147
- b. Effective Date: Fall 2018
- c. Motion seconded
- d. Motion passed unanimously

15. Proposal for Program Revision: General Studies - Energy Utility Technology Option (GSET)

- a. Motion
 - i. In semester 1, remove MAT 108 and replace with MAT 147
- b. Effective Date: Fall 2018
- c. Motion seconded
- d. Motion passed unanimously

16. Proposal for Course Revision: MNT 106 – Manufacturing Quality Assurance and Control

- a. Motion
 - i. Change name of the course to “Quality”
 - ii. Remove pre requisite MNT 101
 - iii. Add co requisite MNT 101Effective Date
- b. Effective Date: Fall 2018
- c. Motion seconded
- d. Motion passed unanimously

17. Proposal for Program Revision: Manufacturing Technology – Associate in Science (MP)

- a. Motion
 - i. Remove MAT 123 from semester 1
 - ii. Add “MAT 123 or MAT 147” in semester 1
 - iii. Remove MAT 124 from semester 2
 - iv. Add “MAT 124 or MAT 148” in semester 2
 - v. Add milestone notes to support this.
 - vi. Remove MNT 110 from Semester 1
 - vii. Remove MNT 100 from semester 2
 - viii. Add MNT 110 to semester 2
 - ix. Add MNT 100 to semester 1
 - x. Change name and pre-requisite of MNT 106
- b. Effective Date: Fall 2018
- c. Motion seconded
- d. Motion passed unanimously

18. Proposal for Course Revision: DHY 113 Dental Hygiene Process Summer Clinic

- a. Motion
 - i. To change time/format of delivery from 10 hours of lecture and 15 clinic hours to 22 lab hours and 28 clinic hours.
- b. Effective Date: Summer 2018
- c. Motion seconded
- d. Motion passed unanimously

19. Proposal for Course Revision: EMT 202 Clinical Placement for the Paramedic
 - a. Motion
 - i. To reduce clinical hours from 630 to 540 and add 60 lab hours.
 - b. Effective Date: Spring 2018
 - c. Motion seconded
 - d. Motion passed unanimously

20. Proposal for Course Revision: EMT 203 Field Placement for the Paramedic
 - a. Motion
 - i. To reduce clinical hours from 450 to 360 and add 60 lab hours.
 - b. Effective Date: Spring 2018
 - c. Motion seconded
 - d. Motion passed unanimously

21. Proposal for Certificate Revision: EMT Paramedic Certificate
 - a. Motion
 - i. To add BIO 112 Anatomy & Physiology II as an option for the Biology requirement in semester 1.
 - ii. To move EMT 203 Field Placement for the Paramedic into Semester 4.
 - b. Effective Date: Spring 2018
 - c. Motion seconded
 - d. Motion passed unanimously

22. Proposal for Program Revision: Paramedic Technology
 - a. Motion
 - i. To move ENG 102 Composition II from Semester 4 to Semester 3.
 - ii. To move EMT 203 Field Placement for the Paramedic from Semester 3 to Semester 4.
 - b. Effective Date: Spring 2018
 - c. Motion seconded
 - d. Motion passed unanimously

23. Proposal for Course Revisions taken together: RDT 131 Medical Radiography Clinic I
RDT 132 Medical Radiography Clinic II
RDT 231 Medical Radiography Clinic III
RDT 232 Medical Radiography Clinic IV
RCP 231 Critical Care II
 - a. Motion
 - iii. Update course descriptions of these five courses.
 - b. Effective Date: Fall 2018
 - c. Motion seconded
 - d. Motion passed unanimously

24. Proposal for Program Revision: General Studies Healthcare Option (GSHC)
 - a. Motion: To update the General Studies Healthcare Option curriculum to provide students with a suitable guided pathway into a proposed healthcare program.
 - i. Add ALH 101 Introduction to Health Professions as a third choice with ORT 110 and PSY 115 in Semester 1.
 - ii. Move SPH 101 Speech Communication Skills from Semester 3 to Semester 2.
 - iii. Move MAT 122 Statistics from Semester 2 to Semester 3.
 - iv. Move ALH 103 Introduction to Pharmacology for Allied Health Professions from Semester 2 to Semester 3.

- v. Move SOC 101 Introduction to Sociology or SOC 111 Social Problems Social Change to Semester 2.
- vi. Replace ENG 205 Technical and Workplace Writing with CIS 212 Electronic Health Records in Semester 3.
- b. Effective Date: Fall 2018
- c. Motion seconded
- d. Motion passed unanimously

25. Proposal for New Course: COM 100 Introduction to Mass Communication

- a. Motion
 - i. To approve COM 100 Introduction to Mass Communication as a new course.
- b. Effective Date: Fall 2018
- c. Motion seconded
- d. Motion passed unanimously

26. Proposal for New Course: COM 101 Introduction to Journalism

- a. Motion
 - i. To approve a new course, COM 101 Introduction to Journalism
- b. Effective Date: Spring 2018
- c. Motion seconded
- d. Motion passed unanimously

27. Proposal for New Course: ENG 209 Creative Nonfiction

- a. Motion
 - i. To approve ENG 209 Creative Nonfiction as a new course.
- b. Effective Date: Fall 2018
- c. Friendly amendments made:
 - i. Serve as Creative Arts Elective
- d. Motion seconded
- e. Motion passed unanimously
 - ii. Remove Multiple Perspective Elective
- f. Motion seconded
- g. Motion passed unanimously
 - iii. Remove Interdisciplinary Elective
- h. Motion seconded
- i. Motion passed unanimously
- d. Motion to approve ENG 209 Creative Nonfiction as a new course with friendly amendments.
- e. Motion seconded
- f. Motion passed unanimously

28. Proposal for New Course: EDU 103 Foundations of Multicultural Education & Diversity

- a. Motion
 - i. To approve EDU 103 Foundations of Multicultural Education & Diversity as a new course.
- b. Effective Date: Fall 2018
- c. Friendly amendments made:
 - i. Remove Multiple Perspective Elective
- d. Motion seconded
- e. Motion passed unanimously
- f. Motion

- i. To approve new course EDU 103 Foundations of Multicultural Education & Diversity as amended
 - b. Motion seconded
 - c. Motion passed unanimously

29. Proposal for New Course: EDU 202 Children with Special Needs
 - a. Motion
 - i. To approve EDU 202 as a new course
 - b. Effective Date: Fall 2018
 - c. Motion seconded
 - d. Motion passed unanimously

30. Proposal for Program Revision: General Studies/Elementary Education Transfer Option (GSEE)
 - a. Motion
 - i. Remove two courses:
 - EDU 102 Theory to Practice: The Elementary School Learner
 - EDU 201 Curriculum & Instruction in the Elementary School Effective Date
 - ii. Add two courses:
 - EDU 103 Foundations of Multicultural Education & Diversity
 - EDU 202 Children with Special Needs
 - b. Effective Date: Fall 2018
 - c. Motion seconded
 - d. Motion passed unanimously

31. Proposal for New Course: FYE 101, First Year Experience
 - a. Motion
 - i. To create a new course, FYE 101, First Year Experience, to replace PSY 115 and ORT 110.
 - b. Effective Date: Fall 2018
 - c. Motion seconded
 - d. Motion passed unanimously

Greg Mullaney declared the meeting adjourned at 2:45 p.m.
Approved: 12/20/2017