

## QCC Governance Meeting

Approved

Committee: Learning Council  
Regular Monthly Meeting Minutes  
November 14, 2017 at 2:00 p.m. in 107A

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### **Vice President (ex officio, non-voting):**

Nancy Schoenfeld, Interim Vice President of Academic Affairs

### **Members Present:**

Nancy Schoenfeld, Pat Schmohl, Deborah Coleman, Linda Lovejoy-Smith, Ana Olivar, Michelle Savrann, Kathy Rentsch, Jane Joyce, Bryan Brophy-Baermann, Valarie Clemente, Lizette Cordeiro, Ken Wong, Leslie Bolinger Horton, Jessica Crowley, Andreana Grimaldo, Greg Mullaney, Lisa Palmer, Steve Rayshick, Andrea MacRitchie, Liza Smith, Barbara Zawalich, Daniel de la Torre, Karen Grant

### **Members Absent:**

Stella Adu-Gyamfi, Mary Bruni, Dadbeh Bigonahy, Sharron Gillies, Tetteh Abbeyquaye (excused), Dilip Patel (excused), Clarence Ates, Michael Gormley, John Stazinski, Kathie Manning; Michelle Tufau-Afriyie

### **Guests/Visitors:**

Jen Arner, Gaelan Benway, Jim Heffernan, Maryann Kania, Betty Lauer, Jean McLean, Joe Whitney,

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The regular monthly meeting of the Learning Council was called to order by Nancy Schoenfeld at 2:00 p.m. on Tuesday, November 14, 2017 in room 107A.

Greg Mullaney was nominated and elected Chair of the Learning Council. Jane Joyce volunteered and was appointed to the Governance Steering Committee.

1. Proposal for Course Revision: *ACC 102 Financial Accounting*
  - a. Motion
    - i. To add CIS 111 Introduction to Microcomputer Applications as prerequisite
  - b. Effective Date
    - i. Fall 2018
  - c. Motion seconded
  - d. Motion passed unanimously
2. Proposal for new course: *CPS 298 Pre Cooperative Education Seminar*
  - a. Motion
    - i. To approve new course: CPS 298 Pre Cooperative Education Seminar
  - b. Effective Date
    - i. Fall 2018
  - c. Motion seconded

- d. Motion passed unanimously
3. Proposal for Course Revisions: *Cooperative Education courses; AUT 299, BUS 299, CIS 299, CST 299, EET 299, HRM 299, MNT 299*
  - a. Motion
    - i. To add CPS 298 Pre Cooperative Education Seminar prerequisite to each
  - b. Effective Date
    - i. Fall 2018
  - c. Motion seconded
  - d. Motion passed unanimously
4. Proposal for Program Revisions: Add *CPS 298 to the following programs; AT, BBAP, COBB, FCBK, MSBB, CIAS, CIDB, CIHI, CIWP, SECS, SECY, SEIT, SEF, EEBI, EEMO, EEPH, HRFO, HRHO, HO, MP, CNC.*
  - a. Tabled to the December Learning Council due to need for Financial Aid clarification.
5. Proposal for Course Revision: *BTT 212 Techniques in Biotechnology II*
  - a. Motion
    - i. To change the lecture hours from 15 hours per semester to 30 hours per semester and change the laboratory hours from 90 hours per semester to 45 hours per semester.
  - b. Effective Date
    - i. Summer 2018
  - c. Motion seconded
  - d. Motion passed unanimously
6. Proposal for Course Revision: *MAT 090 Beginning Algebra*
  - a. Motion
    - i. To revise the course description to require a minimum passing grade of “C” for the course instead of the final exam being the requirement.
    - ii. The following courses will have new prerequisite statement of “MAT 090 with a grade of “C” or higher; or appropriate placement score”; ACC 101, ACC 110, ACC 225, ALH 137, BIO 105, BKK 101, FIN 111, FIN 221, LOG 105, LOG 106, LOG 107, LOG 208, MAT 095, SCI 135.
  - b. Effective Date
    - i. Fall 2018
  - c. Motion seconded
  - d. Motion passed unanimously
7. Proposal for Course Revision: *MAT 095 Basic Mathematics*
  - a. Motion
    - i. To revise the course description to require a minimum passing grade of “C” for the course instead of the final exam being the requirement.
    - ii. To change the prerequisite for MAT 095 to MAT 090 with a grade of “C” or higher, or appropriate placement score.
    - iii. The following courses will have new prerequisite statement of “MAT 095 with a grade of “C” or higher; or appropriate placement score”; BIO 101,

BIO 104, BTT 101, CHM 090, CHM 101, ELT 103, ELT 121, EUT 110, FSC 241, FSC 242, MNT 100, MNT 101, MNT 108, MAT 098, MAT 099, MAT 108, MAT 121, MAT 122, PHY 103, SCI 103, SCI 104, SCI 105, SCI 106, SCI 107, SCI 108, SCI 109, SCI 110.”

- b. Effective Date
    - i. Fall 2018
  - c. Motion seconded
  - d. Motion passed unanimously
8. Proposal for Course Revision: *MAT 099 Intermediate Algebra*
- a. Motion
    - i. To revise the course description to require a minimum passing grade of “C” for the course instead of the final exam being the requirement.
    - ii. To change the prerequisite for MAT 099 to MAT 095 with a grade of “C” or higher, or appropriate placement score.
    - iii. The following courses will have new prerequisite statement of “MAT 099 with a grade of “C” or higher; or appropriate placement score”; BIO 107, CHM 105, ELT 120, FIN 250, MAT 100, MAT 103, MAT 111, SCI 140.”
  - b. Effective Date
    - i. Fall 2018
  - c. Motion seconded
  - d. Motion passed unanimously
9. Proposal for Course Revision: *PSY 121 A Survey of Lifespan Development: Conception to Death*
- a. Motion
    - i. To revise the course title to *PSY 121 Survey of Lifespan Development*.
    - ii. To revise the course description.
  - b. Effective Date
    - i. Fall 2018
  - c. Motion seconded
  - d. Motion passed unanimously
10. Proposal for Course Revision: *PSY 123 Human Development I: Conception to Adolescence*
- a. Motion
    - i. To revise the course title to *PSY 123 Child Development*.
    - ii. To revise the course description.
  - b. Effective Date
    - i. Fall 2018
  - c. Motion seconded
  - d. Motion passed unanimously
11. Proposal for Course Revision: *PSY 124 Human Development II: Adolescence*
- a. Motion
    - i. To revise the course title to *PSY 124 Adolescence*.
    - ii. To revise the course description.
  - b. Effective Date
    - i. Fall 2018

- c. Motion seconded
  - d. Motion passed unanimously
12. Proposal for New Degree Program Option: Liberal Arts – Sociology Option
- a. Motion
    - i. To create a Liberal Arts – Sociology Option, Associate in Arts degree program.
  - b. Effective Date
    - i. Fall 2018
  - c. Motion seconded
  - d. Motion passed unanimously

Greg Mullaney declared the meeting adjourned at 2:45 p.m.  
Sent for approval: 11/16/2017