The regular monthly meeting of the Learning Council was called to order by the chair, Philomena D’Alessandro, at 2:00pm on Tuesday, October 14, 2014, in room 107A. Leslie Bolinger Horton, note-taker, was present.

Subcommittee Report
Jane June reported the following recommendations from the subcommittee reviewing the Course/Program Approval Procedure:

1. that the Course/Program Approval Procedure remain the same
2. that resources be provided to faculty prior to the preparation and submission of curriculum documents
3. that the system be automated by developing a web-based application that integrates the deans’ database with CX to populate appropriate fields and allow for the ability to search for curriculum changes
4. that the catalog deadline date be reevaluated and that an addendum to the catalog be published

Philomena D’Alessandro thanked the subcommittee for their final report. She suggested adding the catalog deadline information to the Course/Program Approval Procedure and updating the phrase “Academic Divisions” to “Academic Schools.” She also invited Learning Council members to send any other amendment suggestions to her by November 11.
Upcoming Meeting
Philomena announced that the next meeting of the Learning Council will be on Tuesday, November 25 at 2:00 in room 109 HLC.

Philomena declared the meeting adjourned at 2:25 p.m.

s/ Leslie Bolinger Horton
Note-taker

Date Approved: 10/16/14