

**QCC Governance Meeting
Committee: Learning Council
Regular Monthly Meeting Minutes
October 13 at 2:00pm in 107A**

Members Present:

Pat Toney, Jane June, Linda LeFave, Michelle Savrann, Carol Murphy, Charu Trivedi, Jim Brown, Valarie Clemente-Crain, Kristy Glover, Brenda Safford, Jen Arner Welsh, Tetteh Abbeyquaye, Jessica Crowley, Philomena D'Alessandro, Dilip Patel, Renee Gould, Lisa Palmer, Arpi Payaslian, Andrea MacRitchie, Maria Addison, Karen Grant, Mary Newman, Byron Thomas, Steve Rayshick, John Stazinski, Susan Mellace, Deborah Coleman, Leslie Bolinger Horton, Tara Fitzgerald-Jenkins, Kathy Rentsch, Meg Yoder, Renee Gould

Members Absent: Meredith Weston, Dadbeh Bigonahy, Kathie Manning, Daniel de la Torre, Michelle Tufau-Afriyie, Maureen Woolhouse (excused), Clarence Ates (excused),

Guest Attendees: Jane Shea, Donna Kilgore, Nancy Schoenfeld, Andreana Grimaldo, Hao Loi

Guest Speakers: Jean McLean

The regular monthly meeting of the Learning Council was called to order by the chair, Philomena D'Alessandro, at 2:00pm on Tuesday, October 13 in room 107A.

School of Business, Engineering & Technology - Kathy Rentsch

1. New Degree Program Revision Proposal -Automotive Technology- Associate in Applied Science

a. Motion:

- i. Move ENG 101 from semester 2 to semester 1**
- ii. Move ENG 102 or ENG 105 from semester 4 to semester 2**
- iii. Move Science elective or math elective from Semester 3 to semester 2**
- iv. Move BUS elective from semester 4 to semester 5**
- v. Remove Humanities elective from semester 1**
- vi. Remove Social Science elective from semester 2**
- vii. Remove AUT 212 from semester 5**
- viii. Add PSY 115 or PSY 158 to semester 3**
- ix. Add Liberal Arts elective to semester 4**
- x. Add elective to semester 4**
- xi. In Program Notes: Remove "*Students who place in ENG 101 should take a Humanities Elective."**

- b. Effective: Effective Date: Fall 2016**

Moved: Jane June

- **The motion passed**

2. Course Revision Proposal-MGT 222 International Business and Management

a. Motion:

- i. Remove MGT 101 Introduction to Business as a prerequisite for MGT 222 International Business and Management**

- b. Effective Date: Fall 2016**

Moved: Jane June

- **The motion passed**

3. Course Revision Proposal-BUS 299 Career Strategies and Co-Op Experience

a. Motion:

- i. Add a prerequisite of "or permission of the Program Coordinator"**

- b. Effective Date: Fall 2016**

Moved: Jane June

- **The motion passed**

4. Degree Program Revision Proposal-BUSINESS ADMINISTRATION CAREER - ADMINISTRATIVE PROFESSIONAL OPTION - Associate in Science

a. Motion:

- i. Move ENG 101 and 102 from semesters 2 and 3 to semesters 1 and 2.**

- ii. Move the liberal arts elective from semester 1 to semester 3.**

- iii. Add Prerequisite Change for BUS 299 – See Course Revision Proposal for BUS 299**

- b. Effective Date: Fall 2016**

Moved: Jane June

- **The motion passed**

5. Degree Program Revision Proposal-BUSINESS ADMINISTRATION TRANSFER FAST TRACK - Associate in Science

a. Motion:

- i. Remove BIO 105 Ecology
 - ii. Add SCI 103 Earth Science
- b. Effective Date: Fall 2016
- c. Note: Although SCI 103 will be offered with the fast track option, any 3 credit science course can be used.

Moved: Jim Brown

- The motion passed

6. Course Revision Proposal-CSC 208 Introduction to Architecture and Assembly Language

- a. Motion:
 - i. Change the pre-requisite from CSC 107 or 109 to CSC 211
- b. Effective Date: Fall 2016

Moved: Jane June

- The motion passed

7. Course Revision Proposal-CSC 212 Software Engineering I

- a. Motion:
 - i. Change the course title from Software Engineering 1 to Introduction to Software Engineering
 - ii. Change description
 - iii. Change the pre-requisite from CSC-109 to CSC-211.
- b. Effective Date: Fall 2016

Moved: Jane June

- The motion passed

School of Health Care - Jane June

- 1. New Course Proposal-PHA 100 Survey of Personal Health
 - a. Motion:
 - i. PHA 100 Survey of Personal Health be adopted as a new course.
 - b. Effective Date: Fall 2016

Moved: Jane June

- The motion passed

- 2. New Course Proposal-PHA 103 Public Health Epidemiology
 - a. Motion:

- i. PHA 103 Public Health Epidemiology be adopted as a new course.
 - b. Effective Date: Fall 2016

Moved: Jane June

- **The motion passed**

3. New Course Proposal-PHA 299 Public Health Co-operative Externship

- a. **Motion:**
 - i. PHA 299 Public Health Co-operative Externship be adopted as a new course.
 - b. Effective Date: Fall 2016

Moved: Jane June

- **The motion passed**

4. New Certificate Proposal-Public Health Certificate

- a. **Motion:**
 - i. Public Health Certificate be approved.
 - b. Effective Date: Fall 2016

Moved: Jane June

- **The motion passed**

5. New Degree Program Proposal-General Studies - Public Health Option

- a. **Motion:**
 - i. Public Health option be approved within the General Studies Associate Degree Program.
 - b. Effective Date: Fall 2016

Moved: Jane June

- **The motion passed**

School of Humanities and Education - Clarence Ates

1. Degree Program Revision Proposal-Early Childhood Education

- a. **Motion: Revise the Early Childhood Education Associate in Arts degree requirement as follows:**
 - Move ECE 101 to Semester 1
 - Move ECE 102 to Semester 2
 - Change Math Elective to MAT 111

- Change Science Electives in Semester 1 and 2 to Lab Sciences (must be 4 credits)
- Change Social Science Elective in Semester 2 to Humanities Elective
- History Elective in Semester 3 is designated as either World or US History (HST 115, HST 116, HST 104, HST 105, HST 106)
- Change Elective in Semester 3 to ENG 200, Children’s Literature
- Change one Liberal Arts elective in Semester 4 to a Social Science Elective
- Change one Liberal Arts elective in Semester 4 to a Humanities Elective

b. **Effective Date: Fall 2016**

Moved: Jane June

- **The motion passed**

2. Degree Program or Certificate Proposal for Closure-Early Childhood Education: Pre-K to Grade 2 Option

a. **Motion: Close the Pre-K to Grade 2 Option in the Early Childhood Education Program**

b. **Effective Date: Fall 2016**

Moved: Jane June

- **The motion passed**

3. Degree Program or Certificate Proposal for Closure-Early Childhood Education: Preschool Option

a. **Motion: Close the Preschool Option in the Early Childhood Education Program**

b. **Effective Date: Fall 2016**

Moved: Jane June

- **The motion passed**

School of Public Service and Social Sciences - James Brown

1. New Course Proposal-CRJ 110 Multicultural Diversity in Criminal Justice

- a. **Motion: To accept the proposed course CRJ 110 – Multicultural Diversity in Criminal Justice.**
- b. **Effective Date: Spring 2016**

Moved: Jane June

- **The motion passed**

2. Degree Program Revision Proposal-Criminal Justice

- a. **Motion:**
 - i. **CRJ 110 Multicultural Diversity in Criminal Justice will replace IDS 101 Valuing and Diversity as a required course for Criminal Justice Associate in Science program.**
- b. **Effective Date: Fall 2016**

Moved: Jane June

- **The motion passed**

3. Degree Program of Certificate Revision Proposal-Human Services Certificate

- a. **Motion:**
 - ii. **Delete the ENG 100.**
 - iii. **Add GRT 101 – Intro. To Aging**
- b. **Effective Date: Fall 2016**

Moved: Jim Brown

- **The motion passed**

School of Math and Science - Leslie Bolinger Horton

Announcements

Due to the amount of agenda items for November's meeting and in an effort to minimize the amount of time spent in discussion, committee members can email Philomena questions regarding agenda items.

Upcoming Meeting

The next meeting will be on November 10 at 2:00 in 107A.

Philomena declared the meeting adjourned at 2:29pm

s/ Leslie Bolinger Horton
Note-taker

Date Approved: 10/15/15

Approved