

QCC Governance Meeting
Committee: Learning Council
Regular Monthly Meeting Minutes
October 11 at 2:00pm in 107A

Members Present:

Pat Toney, Jane June, Stella Adu-Gyamfi, Mary Bruni, Deborah Coleman, Linda Lovejoy-Smith, Ana Olivar, Michelle Savrann, Jane Joyce, Jen Arner Welsh, Valarie Clemente, Lizette Cordeiro, Brenda Safford, Ken Wong, Leslie Bolinger Horton, Tetteh Abbeyquaye, Jessica Crowley, Dilip Patel, Andreana Grimaldo, Clarence Ates, Michael Gormley, Steve Rayshick, Lisa Palmer, Andrea MacRitchie, Maria Addison, Tara Fitzgerald-Jenkins, Daniel de la Torre, Karen Grant,

Members Absent: Kathy Rentsch, Dadbeh Bigonahy, Sharron Gillies, Greg Mullaney, John Stazinski, Kathie Manning, Michelle Tufau-Afriyie, Valeria D’Orazio

Guest Speakers: Jean McLean

The regular monthly meeting of the Learning Council was called to order by Brenda Safford, at 2:00pm on Tuesday, October 11 in room 107A.

Voting:

- Chair of Learning Council (1 year)
 - Brenda Safford –
 - Nominated by Steve Rayshick
 - Motion approved
- Alternate for Governance Steering Committee
 - Tetteh Abbeyquaye
 - Self nominated
 - Motion approved

School of Business, Engineering & Technology - Kathy Rentsch

1. Degree Program Revision Proposal – Business Administration Career – Administrative Professional Option – Associate in Science (Program Code: BBAP)
 - a. Motion:
 - i. In semester 2, change: CIS 112 TO CIS 112 or CIS 212
 - b. Effective Date:
 - i. Fall 2017
 - c. Moved: Steve Rayshick
 - d. The motion passed
2. Degree Program Revision Proposal – Business Administration Transfer – Associate in Science (Program Code: BT)
 - a. Motion:
 - i. Change (2) Business Electives* in Semester 3 to (2) Program Electives* in Semester 3
 - ii. Change (1) Business Elective* in Semester 4 to (1) Program Elective* in Semester 4
 - iii. Change Program Notes to read: *Program Elective: Must be selected from ACC, BSL, FIN, MGT or MRK.
 - b. Effective Date:
 - i. Fall 2017
 - c. Moved: Steve Rayshick
 - d. The motion passed
3. Course Revision Proposal – BUS 205 Project Management
 - a. Motion:
 - i. Change the course number from BUS 205 to MGT 205
 - b. Effective Date:
 - i. Fall 2017
 - c. Moved: Steve Rayshick
 - d. The motion passed
4. Course Revision Proposal – IDS 113 Ethical Issues in business & the Professions
 - a. Motion:
 - i. Change the course number from IDS 113 to BUS 113

- b. Effective Date:
 - i. Fall 2017
 - c. Moved: Steve Rayshick
 - d. The motion passed
- 5. New Course Proposal-ACC 225 – Volunteer Income Tax Assistance, VITA Practicum
 - e. Motion:
 - i. Approve a new course ACC 225 – Volunteer Income Tax Assistance, VITA Practicum
 - f. Effective Date:
 - i. Spring 2017
 - g. Moved: Jane June
 - h. The motion passed
- 6. New Course Proposal – LOG 106 – Transportation Management
 - a. Motion:
 - i. Accept new course LOG 106 Transportation Management
 - b. Effective Date:
 - i. Fall 2017
 - c. Moved: Steve Rayshick
 - d. The motion passed
- 7. New Course Proposal – LOG 107 Warehouse and Inventory Management
 - a. Motion:
 - i. Accept new course LOG 107 Warehouse and Inventory Management
 - b. Effective Date:
 - i. Fall 2017
 - c. Moved: Steve Rayshick
 - d. The motion passed
- 8. New Course Proposal – LOG 208 – Purchasing and Supply Management
 - a. Motion:
 - b. Accept new course LOG 208 – Purchasing and Supply Management Effective Date:
 - i. Fall 2017
 - c. Moved: Steve Rayshick
 - d. The motion passed
- 9. New Certificate Proposal-Logistics/Supply Chain Management Certificate (Program Code: LOG)

- a. Motion:
 - i. Approve Logistics/Supply Chain Management Certificate
 - ii. Approve all LOG courses as Business Electives
- b. Effective Date:
 - i. Fall 2017
- c. Moved: Jane June
- d. The motion passed

School of Math & Science - Leslie Bolinger Horton

School of Health Care - Jane June

School of Public Service and Social Sciences – Jen Arner

School of Humanities and Education - Clarence Ates

Announcements

The following programs have made changes to the academic maps for Fall 2017 as indicated below. These changes do not involve program requirements and are therefore provided to the Learning Council as information only.

Business Engineering and Technology

Application Specialist Certificate (Program Code CAS)

1. Add a second semester
2. Move the following courses to semester 2: ACC 101, BSL 103, CIS 112, CIS 141, CIS Career Elective

Database Certificate (Program Code DB) Coordinator Robert Desilets

1. Move ENG 101 from semester 2 to semester 1
2. Move CIS 141 from semester 1 to semester 2

Healthcare

Allied Dental Services – Dental Office Management Option (Program Code ADDO)

1. Add a summer semester as semester 4
2. Move ALH 102 from previous semester 4 (now semester 5) to semester 4 (summer)

Allied Dental Services – Health Sciences Option (Program Code ADHS)

1. Add a summer semester as semester 4
2. Move BIO 111 from previous semester 4 (now semester 5) to semester 4 (summer)
3. Move BIO 112 from previous semester 5 (now semester 6) to semester 5 (previously semester 4)

Emergency Medical Technician Certificate (Program Code EMT) Coordinator Cheryl Finn

1. Add a second semester
2. Move the following courses to semester 2: ALH 102, CIS 111, EMT 101

Nursing Assistant Certificate (Program Code NA) Coordinator Pat Creelman

1. Add a second semester
2. Move the following courses to semester 2: CIS 111, ALH 132, PSY 101

Pharmacy Technician Certificate (Program Code PT) Coordinator Pat Creelman

1. Add a second semester
2. Move the following courses to semester 2: CIS 111, ALH 138, PSY 101

Phlebotomy/EKG Technician Certificate (Program Code PEKG) Coordinator Pat Creelman

1. Add a second semester
2. Move the following courses to semester 2: CIS 111, ALH 134, ALH 136

Humanities and Education

General Studies – Deaf Studies Option (Program Code GSDS)

1. Move ASL 215 from semester 3 to semester 4

Liberal Arts – Music Option (Program Code LAMU)

1. Move HUM 105 from semester 1 to semester 2
2. Move PSY 101 or SOC 101 from semester 2 to semester 1

Liberal Arts – Theater Option (Program Code LATH)

1. Move HUM 105 from semester 1 to semester 2
2. Move PSY 101 or SOC 101 from semester 2 to semester 1

Public Service and Social Sciences

Human Services Certificate (Program Code HS)

1. Move SOC 101 from semester 1 to semester 2
2. Move HUS 121 from semester 2 to semester 1

Direct Support Certificate (Program Code DSC)

1. Add a second semester
2. Move the following courses to semester 2: HUS 121, HUS 143, HUS 145

Upcoming Meeting

The next meeting will be on November 8th at 2:00 in 107A.

Brenda Safford declared the meeting adjourned at 2:45pm

s/ Leslie Bolinger Horton

Note-taker

Date Approved: