

QCC Governance Meeting

Approved

Committee: Learning Council
Regular Monthly Meeting Minutes
October 10, 2017 at 2:00 p.m. in 107A

Vice President (ex officio, non-voting):

Nancy Schoenfeld, Interim Vice President of Academic Affairs

Members Present:

Nancy Schoenfeld, Pat Schmohl, Deborah Coleman, Linda Lovejoy-Smith, Ana Olivar, Michelle Savrann, Kathy Rentsch, Jane Joyce, Bryan Brophy-Baermann, Lizette Cordeiro, Brenda Safford, Ken Wong, Leslie Bolinger Horton, Jessica Crowley, Andreana Grimaldo, John Stazinski, Andrea MacRitchie, Liza Smith, Barbara Zawalich, Daniel de la Torre, Michelle Tufau Afriyie, Karen Grant

Members Absent:

Stella Adu-Gyamfi, Mary Bruni, Dadbeh Bigonahy, Sharron Gillies, Valarie Clemente, Tetteh Abbeyquaye (excused), Dilip Patel (excused), Clarence Ates, Michael Gormley, Greg Mullaney, Lisa Palmer, Steve Rayshick(excused), Kathie Manning

Guests/Visitors:

Lisa Antonelli, Sheiba Mas-Oud, Jean McLean

The regular monthly meeting of the Learning Council was called to order by Brenda Safford at 2:00 p.m. on Tuesday, October 10, 2017 in room 107A.

Appoint/elect a chair for the year

With no nominees, Brenda Safford (past chair) agreed to chair the meeting. A chair will be elected at the next meeting.

School of Business, Engineering & Technology – Kathy Rentsch

1. **Proposal for Course Revision:** *AUT 125 Engine Testing/Performance Analysis*
 - a. Motion
 - i. To add *AUT 111 Automotive Electrical Systems* as prerequisite
 - b. Effective Date
 - i. Fall 2018
 - c. Motion seconded
 - d. Motion passed unanimously

2. **Proposal for Program Revision:** *Business Administration Career – Administrative Professional Option* (Program Code: BBAP)
 - a. Motion
 - i. To remove *BSL 112 Introduction to Law & Paralegal Practice* from Semester 1
 - ii. To add *BSL 101 Business Law I* to Semester 1
 - iii. To move *MAT Elective* from Semester 1 to Semester 2
 - iv. To move *Elective* from Semester 2 to Semester 1
 - b. Effective Date
 - i. Fall 2018
 - c. Motion seconded
 - d. Motion passed unanimously

School of Humanities – Clarence Ates

3. **New Course Proposal:** *ENG 256 The Short Story*
 - a. Motion
 - i. To adopt *ENG 256 The Short Story* as new course
 - b. Effective Date
 - i. Fall 2018
 - c. Motion seconded
 - d. Motion passed unanimously

School of Math & Science – Leslie Horton

4. **New Course Proposal:** *MAT 147 Mathematics for Technicians I*
 - a. Motion
 - i. To adopt *MAT 147 Mathematics for Technicians I* as new course
 - b. Effective Date
 - i. Fall 2018
 - c. Motion seconded
 - d. A *Friendly Amendment* passed to add the following programs to the *Restriction Notation* on the course description: *Computer Systems Engineering Technology* programs (Program Codes: SECS, SECY, SEIT, and SEF); and *Automotive Technology* program (Program Code: AT)
 - e. Motion passed unanimously
5. **New Course Proposal:** *MAT 148 Mathematics for Technicians II*
 - a. Motion
 - i. To adopt *MAT 148 Mathematics for Technicians II* as new course
 - b. Effective Date
 - ii. Fall 2018
 - c. Motion seconded
 - d. Motion passed unanimously

Brenda Safford declared the meeting adjourned at 2:45 p.m.
Sent for approval: 10/12/2017