The regular monthly meeting of the Learning Council was called to order by the Chair – Professor John Stazinski at 2:05 p.m. on April 13, 2021.

Professor Stazinski called the meeting to order and then moved to the agenda.

1. Opened the floor for discussion, comments, and concerns regarding the three policies forwarded to the governance councils by the Governance Steering Committee. Concerns and edits were as follows:
   a. Social Media Policy
      • Would like clarification on if tagging/”likes” will be allowed, also personal social media pages versus QCC related pages and posts
      • Would like clarification on who is deciding what is “pornographic”
   b. Information Technology Acceptable Use Policy
      • Edit Section 6 – Responsibilities by removing the bullet “4.
      • Appendix A – edit paragraph and clarify authorities/authorize as to who/what
      • Remove hyphen in “action-taking”
      • Appendix B – first sentence, change “In” to lower case “in”
   c. Telecommuting Policy – information only at this time
      • Concern as to who would be appointed “Coordinator” and what is role? If College/school or between Supervisor/employee
      • Also the he/she, his/her language throughout was questioned.

The Learning Council representatives will bring concerns and edits to the Governance Steering Committee at 3 pm.

Professor Stazinski moved the meeting to the curriculum review portion of the agenda. Motion was made to take the curriculum proposals from each area as a whole.

2. Professor Jean McLean reviewed the following proposals from her area as a whole:
   a. Course Revision Proposal - BUS 299 Career Strategies and Co-op Experience;
   b. Certificate Revision Proposal - Accounting Certificate (ACC);
   c. Certificate Revision Proposal – Clerical Office Certificate (COBB);
   d. Certificate Revision Proposal – Medical Office Certificate (MSBB);
   e. Degree Revision Proposal – Business Administration Career – Administrative Professional Option (BBAP).

After Professor McLean explained the rational for all the proposals and there being no questions from the floor,
   f. Motion was made to approve all the above business administration related proposals.
   g. Motion seconded.
   h. Motion passed unanimously.
3. Professor Lee Duerden reviewed the following proposals from his area as a whole:
   a. Degree Revision Proposal – Manufacturing Technology (MP);
   b. Certificate Revision Proposal – Manufacturing Technology Certificate (MPC);
   c. Certificate Revision Proposal – CNC Technologies Certificate (CNC);

   After Professor Duerden explained the rationale for all the revisions and there being no questions from the floor
   e. Motion was made to approve the above Manufacturing program revision proposals.
   f. Motion seconded
   g. Motion passed unanimously

   There being no further business, the motion was made to adjourn the meeting, motion was seconded and Professor Stazinski declared the meeting adjourned at 2:34.

   Sent for approval: 04/20/21