

Minutes

QCC GOVERNANCE STEERING COMMITTEE MEETING

Date: May 11, 2021

Committee: Governance Steering Committee

Chair: Selina Boria

Note taker: Name: Selina Boria Extension: 4368

<input checked="" type="checkbox"/> Selina Boria	<input type="checkbox"/> Terri Rodriguez	<input checked="" type="checkbox"/> Nicole Dellasanta
<input checked="" type="checkbox"/> Margaret Wong	<input type="checkbox"/> Brenda Safford	<input type="checkbox"/> Armela Xhindole
<input checked="" type="checkbox"/> Barbara Zabka	<input checked="" type="checkbox"/> Kristie Proctor	<input checked="" type="checkbox"/> Shauna Connelly
<input type="checkbox"/> Juliana Esposito	<input checked="" type="checkbox"/> Jason Kurland	<input checked="" type="checkbox"/> Meredith Stone
<input checked="" type="checkbox"/> David Shapiro	<input checked="" type="checkbox"/> Laurie Behrmann	<input checked="" type="checkbox"/> Michelle Savrann
<input checked="" type="checkbox"/> Patrick Printz	<input checked="" type="checkbox"/> NT Izuchi	<input checked="" type="checkbox"/> John Stazinski
<input type="checkbox"/> Byron Thomas	<input type="checkbox"/> Tiger Swan	<input type="checkbox"/>

Observers: No others in attendance

Resource persons: No other presenters

Special notes: (handouts, etc.) *Guide to Governance-* <https://www.qcc.edu/college-governance/guide-governance>

- New Business:**
- **April 13, 2021 Meeting Notes Approved**
- Old Business:**
- **Elections** – Congrats to Shauna Connelly who was elected at Student Government Association President for 21-22 year. Selina updated that only one person expressed interest with the campus-wide call for nominations to fill a vacancy on a council and she will reach out to all those who currently hold seats to seek their interest in continuing for another 2-year term.
 - **Governance Review** – No one expressed an interest to serve on the Governance Review Team for the fall. Busy time of year, especially after a year of remote, so Selina will send out another request in September to begin the governance review process.
 - **Remote Work Policy:** The draft is still in review by HR and at the State level. Patrick noted he will check with the CIO's as well, as some schools are moving forward with own policy instead of waiting for a system-wide one.
 - **Social Media Policy:** Edits have been shared with marketing and just waiting on a revised policy with new information and updates.
 - **IT Acceptable Use Policy-** the policy was approved at the May Forum and will go to the Trustees in June for final approval.

Student Government Association

Discussion: Shauna updated on the water bottle filling station that SGA is purchasing. The PO has been processed and should be installed in the HLC by fall. Also, the Diversity Steps are moving forward with the outside HLC steps being painted in vibrant rainbow color - help create a warm, fun welcoming environment to students for when they return in the fall. SGA working with Multicultural Club and Criminal Justice Club on this project.

Action items: None

Person responsible:

Deadline:

Shauna Connelly

Operations Council

Discussion: Continuing work on Social Media Policy and Remote Work Policy

Action items: Social Media and Telecommuting Policy Follow-Up

Person responsible:

Deadline:

Patrick Printz

Student Services Council

Discussion: Kristie Proctor reported the Council is looking at some older policies for updates and revisions, specifically the Service Dog, Personal Care Attendant and Children on Campus Policies.

Action Items:

Person responsible:

Deadline:

Kristie Proctor

Faculty Senate

Discussion: NT Izuchi reported the faculty voted and approved the change to a MW and TTH time block for classes beginning Fall 2022. In addition, working with Professor Mike Gormley on a Scholar in Residence Program - will offer faculty an opportunity for more professional growth. In addition working with EMT Core Team on what face to face classes will look like in the fall, post-pandemic.

Action items:

Person responsible:

Deadline:

NT Izuchi

Learning Council

Discussion: John Stazinski reported the LC approved a new course in the culinary/hospitality program. A discussion around a certificate program in accounting was tabled to the fall. They are discussing the State Seal of Bi-literacy and what that will entail, how to test, award, etc.

Conclusions: Curriculum will go to the BOT for approval.

Action items: Curriculum

Person responsible:

Deadline:

John Stazinski

Diversity Council

Discussion: No members present

Action items:	Person responsible:	Deadline:

Meeting Adjourned at 3:20pm

Notes submitted by Selina M. Boria