

GOVERNANCE STEERING COMMITTEE
TUESDAY, APRIL 11, 2017
MONKS ROOM at 3:00 P.M.

<u>PRESENT</u>	<u>GOVERNANCE STEERING COMMITTEE</u>	<u>REPRESENTING</u>
✓	Selina Boria	Executive Assistant to the President (<i>ex officio, non-voting</i>)
	Selina Boria	Forum Moderator (<i>ex officio, non-voting</i>)
	Margaret Wong	Parliamentarian
✓	Brenda Safford	Learning Council Representative (Chair)
		Learning Council Representative
	<i>Tetteh Abbeyquaye</i>	<i>Learning Council Alternate</i>
✓	Juliana Esposito	Operations Council Representative (Chair)
✓	Kristy Glover	Operations Council Representative
	<i>Deb Fratturelli</i>	<i>Operations Council Alternate</i>
✓	Byron Thomas	Diversity Council Representative (Chair)
	Terri Rodriguez	Diversity Council Representative
		<i>Diversity Council Alternate</i>
✓	Kristen Proctor	Student Services Council Representative (Chair)
✓	Flo Lucci	Student Services Council Representative
✓	<i>Laurie Behrmann</i>	<i>Student Services Council Alternate</i>
	Betsy Zuegg	Faculty Senate Representative (President)
	Anne Shull	Faculty Senate Representative
	<i>Mark Bates</i>	<i>Faculty Senate Alternate</i>
	K. Holden Lindblom	Student Senate Representative (President)
	William Pittman	Student Senate Representative
		<i>Student Senate Alternate</i>

A Quorum was not present

DISCUSSION ITEMS:

1. The minutes of the 2/14/17 GSC meeting were reviewed.
2. **Updates from the Chairs:**
 - a. **Learning Council** – Brenda Safford shared they had a short agenda and there are no items to report.
 - b. **Diversity Council** – Byron Thomas reported the council is still working on addressing the international student population and they are working on resources for them. He reported the Stand Against Racism event scheduled for the end of April is focused on immigration and racism. Selina shared some additional details, as a member of the sub-committee helping to plan the event. There will be student panels, a short immigrant movie and discussion with lunch, and then a community/expert panel to discuss the current state of immigration.

Byron also reported that a student survey on diversity (campus climate) is being created and along with Trent Masiki, Diversity Caucus Chair, they have met with Ingrid to create the survey which they hope will be ready for fall 2017.

- c. **Operations Council** – Juliana reported the last Operations Council meeting was cancelled due to a meeting conflict during the week of the presidential candidate visits.
 - d. **Student Services Council** – Laurie Behrmann reported for the Council. She shared the Eating and Drinking Policy is all set and all agreed that since there were no changes to the policy and it was simply put into the new template, it does not need Forum or Trustee approval. Selina will post the updated policy in the new template to the website. Laurie noted the council is currently working on the Student Petition Process Policy.
 - e. **Faculty Senate** – No members present.
 - f. **Student Senate** –No members present.
- 3. Other Business:**
- a. **Website Review for Policies**

Selina reviewed the location of all policies on the QCC website and asked for clarification on several policies under the “Proposed Policy: Currently undergoing review” section. One such policy was the Participation Policy which has been updated and the current/approved version is now under the regular policies menu. The other policies: Electronic marketing, Green Building, Environmentally Preferable Products, Vehicle Use Policy and Wireless Network will be addressed with the Operations Council and Josh Martin for the marketing policy. Juliana and Selina will follow up with these.

Next, the committee reviewed the entire list for outdated policies that need to be addressed and considered for a revision or updating. Policies that were discussed were the **Hate Crimes Bulletin (2001)**, **Alcohol and Drug Policy for Students** (Selina will add a note to see Student Code of Conduct), **Communication Policy (1987)** Selina was going to discuss with Josh, however after the meeting, it was determined this policy is about speaking English and not marketing communications- will revisit at next GSC, **Emeritus Policy (2001)** Selina noted the Emeritus Selection Committee plans to review this policy in the fall.

Fundraising Policy (1982) It notes it is undergoing revision, but no council currently working on it. Student Services volunteered to review.

Graduation Requirements (1997). This will be clarified with Tara to confirm if still relevant and correct.

More policies will be reviewed at future meetings (ex. – reclassification)

- b. **Survey/Governance Review:** Selina brought up that the school is due to review the new governance system which has been in place since 2012. A campus wide survey needs to be done, possibly fall '17. All agreed to table this to a future Steering Committee meeting when more members are in attendance.
- c. **Draft 17/18 Calendar:** Selina shared a draft calendar for 17/18 and asked all members to review their dates and meetings. Once it is cleared by all Council Chairs it will go to Auxiliary Services for scheduling of rooms.

4. Next Forum: Tuesday, **May 2, 2017**, HLC 109A&B. Once Petition Policy is reviewed by the Student Services Council, it will go to this Forum. Selina requested any other business to go to the Forum and there was none at this time. She will check with President Carberry for items.

5. Next Meeting: Tuesday, **May 9, 2017**, 3 pm, Monks Room

Meeting adjourned at 3:45pm.