

GOVERNANCE STEERING COMMITTEE MEETING NOTES
TUESDAY, APRIL 10, 2018
MONKS ROOM at 3:00 P.M.

<u>PRESENT</u>	<u>GOVERNANCE STEERING COMMITTEE</u>	<u>REPRESENTING</u>
X	Selina Boria	Executive Assistant to the President (<i>ex officio, non-voting</i>)
	Selina Boria	Forum Moderator (<i>ex officio, non-voting</i>)
X	Margaret Wong	Parliamentarian
X	Greg Mullaney	Learning Council Representative (Chair)
		Learning Council Representative
	Tetteh Abbeyquaye	<i>Learning Council Alternate</i>
X	Juliana Esposito	Operations Council Representative (Chair)
	Kristy Glover	Operations Council Representative
	Deb Fratturelli	<i>Operations Council Alternate</i>
X	Byron Thomas	Diversity Council Representative (Chair)
X	Terri Rodriguez	Diversity Council Representative
	Brenda Safford	<i>Diversity Council Alternate</i>
X	Kristen Proctor	Student Services Council Representative (Chair)
X	Laurie Behrmann	Student Services Council Representative
X	Kirsten Patey	<i>Student Services Council Alternate</i>
X	Betsy Zuegg	Faculty Senate Representative (President)
X	Anne Shull	Faculty Senate Representative
	Mark Bates	<i>Faculty Senate Alternate</i>
X	Ed Reitz	Student Senate Representative (President)
	Rachel Goldstein	Student Senate Representative

Meeting called to order at 3:04pm

Agenda Items:

1. **The minutes** of the GSC meeting of February 13, 2018 were approved.
2. **Updates from the Chairs**
 - a. **Learning Council** – Greg reported they have met regularly and several course changes have been approved. The Academic Matters have been sent to QCCFamily and posted to Governance Website.
 - b. **Diversity Council**- Byron updated the group on the forming of the Executive Committee that will be serving in a campus-wide Diversity Officer role. A list of recommendations is being worked on for the President which they will present soon. Also discussed more diversity outreach for hiring and potential pipelines. Other concerns – stopping of students of color by campus police and unfair treatment of facilities staff of color.
 - c. **Operations Council** – Did not meet during spring break. The council will be deciding open seats this week and will send to Selina.
 - d. **Student Services Council** – Kristie shared updates: the Policy on Student Expression has been amended and Selina will check with Terry Vecchio for final

version. Student drug and alcohol use – redoing. Terry will review over the summer and may model what Mount Wachusett has as a shell. Will come forward in September.

- e. **Faculty Senate**- Betsy shared a committee worked with Kate Dixon and the development of a classroom safety training specific to classrooms and student issues. Mike Gormley Chaired committee and they presented at last meeting. Another faculty did a presentation about the need for a college wide testing center. The report has research and data to support the creation of a Testing Center. Ed Reitz offered this would be valuable to students.
- f. **Student Senate**- Next week is Diversity Week. Ed recapped the events of each day. Some highlights include a Candy Bar on Tuesday, Rainbow Day on Wednesday with a guest speaker, coming out panel, & dance party. Diversity Forum is still up in the air - lack of participants, and Friday is food festival. Student Trustee election on Friday 4/20. Four candidates up for election.

3. Other Business:

- a. **Student Senate Membership**- Selina and Ed informed the group that Ed will present to the Student Senate, the idea of adding the Student Trustee to their membership in an ex-officio role. This will allow for a strengthened relationship and sharing of student perspectives between the Senate and the Student Trustee, who represents the student voice on the Board of Trustees. All agree it is a good idea and Ed will bring it to the Student Senate and report back to the steering committee.
- b. **Spring Elections** – Selina reviewed that elections will be taking place in the next couple of weeks and as the Steering Committee agreed at the last meeting, half of the seats on the Diversity Council, Operations Council and Student Services Council will be opened up for nominations and half will be retained for an election next year. This will allow for more continuity in work of the councils from year to year, by staggering elections. After this year, each term will remain as a 2 year seat. Selina spoke with Nancy Schoenfeld about the Learning Council and their elections will be discussed at their next meeting.
- c. **Tolerance** – Selina shared that she removed a statement on Tolerance from governance website from 2001 – it was a memo to all colleges post the 9/11 tragedy. Byron said the Diversity Council will look into policies on tolerance, as QCC does not currently have one in policies menu.
- d. **18-19 Calendar**: Selina shared the concerns brought to her about Council meetings overlapping, specifically the Learning Council and Diversity Council. Some academic Deans on the Learning Council serve roles on other Councils and prevents their attendance at meetings. All were reminded that an individual can

only hold 1 voting membership. Some serve ex-officio. Selina suggested swapping the Diversity Council and the Operations Council meeting days moving forward. Diversity Council would meet the 3rd Tuesday of each month and the Operations Council will meet the 2nd Tuesday at each month. Byron will email his Council to see if this may create any scheduling conflicts in the future. A draft calendar of meetings will be emailed to the group in the next few weeks for review.

4. **Next Forum:** May 1, 2018, 2pm, HLC109AB
5. **Next Meeting:** May 8, 2018, 2pm, Monks Room

DRAFT