QCC GOVERNANCE STEERING COMMITTEE MEETING

Date: March 8, 2022

Committee: Governance Steering Committee (virtually via Zoom)
Chair: Selina Boria
Note taker: Name: Selina Boria Extension: 4368

Attendees:
- Selina Boria
- Terri Rodriguez
- Nicole Dellasanta
- Margaret Wong
- Hannah Rosenkrantz
- Barbara Zabka
- Kristie Proctor
- Shauna Connelly
- Juliana Esposito
- Jason Kurland
- Meredith Stone
- David Shapiro
- Laurie Behrmann
- Michelle Savrann
- Patrick Printz
- NT Izuchi
- John Stazinski
- Byron Thomas
- Tiger Swan

Observers: No others in attendance

Special notes: Guide to Governance - https://www.qcc.edu/college-governance/guide-governance

Old Business:
Upon a motion duly made, the February 8, 2022 Meeting Notes were Approved

Policies:
- Social Media Policy (on hold) - no updates, under review with Institutional Communications

Current Policy Review & Updates - Cynthia Roy in External Affairs is working on updating the new tracking form (croy@qcc.mass.edu)

New Business:
- Emeritus Committee - Selina reported that Margaret Wong and Judy Colson both agreed to serve for another 3 year term. Upon a motion duly made the Steering Committee voted to approve their appointment. The current committee members for this year are Judy Colson, Margaret Wong, Cary Morse, Lisa Cook, Steve Zona and Doe West. With Selina’s departure, Lu Costa in the President’s Office will work with the Committee for the Emeritus review process.
- All College Forum Moderator - a new Moderator needs to be selected by the Governance Steering Committee. NT Izuchi will bring this to the Faculty Senate to inquire about interest and a replacement. Margaret Wong serves as the Parliamentarian and is not eligible for this role.
- Steering Committee Chair - a Representative from the GSC will need to serve as Chair. Margaret Wong was suggested, but respectfully declined. Kristie Proctor was suggested and will consider it. No vote or decision was made.
### Student Government Association

**Discussion:** Shauna reported SGA is up and running and working on a few projects. The first is the Little Free Libraries which they are proposing to put one near the Children’s School and the other by the HLC. Meredith shared idea of also considering one at the Downtown Campus for healthcare students. The second project is in conjunction with SAC (statewide Student Advisory Council) for Community Building Day which fall nicely in DEI week here at QCC. Theme is Youth Against Racism and Miss Massachusetts may be a participant in the event. Meredith also shared healthcare is looking to connect students more with volunteer opportunities and will connect with Shauna and work with SGA.

| Action items: None | Person responsible: Shauna Connelly |

### Operations Council

**Discussion:** Nothing new to report, on hold with Social Media Policy

| Action items: Social Media Policy | Person responsible: Juliana Esposito |

### Student Services Council

**Discussion:** No quorum at meeting

| Action Items: | Person responsible: Kristie Proctor |

### Faculty Senate

**Discussion:** NT reported they want to invite new Director of Advising to a meeting to inform FS about new direction of advising. Election taking place in April to fill Exec Board. Laptop update - distribution going well. Faculty being encouraged to join NECHE Standards Committees. Class delivery modalities for Fall 2022 being discussed - some confusion and working to clear them up. Planning an end of year social after graduation and open to faculty and staff. From 4 to whenever - O’Connors on West Boylston Street.

| Action items: | Person responsible: NT Izuchi |
Learning Council

**Discussion:** Meredith reported a large amount of curriculum brought forward. 195 pages reviewed such as course revision proposals in ECE, FYE101, Human Services, Criminal Justice, Business (degree and certificate revisions - stackable), CSET, Electronics. Many involve course description changes. Using Grays Associates data. Dental pre-req course changes, respiratory had to make changes for accreditation, radiology made adjustments so they can have traditional semesters, Pharm Tech added a course, and a few more. Clarified with Margaret that Academic program changes do end with the Learning Council and VPAA (President’s Designee). The Forum is for more general policies and changes that impact the campus as a whole. Margaret shared example of an academic program change that was shared campus-wide, vetted with students and brought to Forum - change to Mid-term grades. There was discussion around what ‘stackable’ means. Laurie inquired about when all changes will be implemented as it impacts catalog and Admissions. Catalog changes taking place to meet timeline for registration (fast tracked). Manufacturing will need BHE approval.

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Diversity Council

**Discussion:** No meeting today due to conflict with the Learning Council.

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*Meeting Adjourned at 3:50pm*

*Notes submitted by Selina M. Boria*