

# Minutes

## QCC GOVERNANCE STEERING COMMITTEE MEETING

Date: October 12, 2021

Committee: Governance Steering Committee

Chair: Selina Boria

Note taker: Name: Selina Boria Extension: 4368

Attendees:

<input checked="" type="checkbox"/> Selina Boria	<input type="checkbox"/> Terri Rodriguez	<input checked="" type="checkbox"/> Nicole Dellasanta
<input type="checkbox"/> Margaret Wong	<input type="checkbox"/> Brenda Safford	<input type="checkbox"/> Armela Xhindole
<input type="checkbox"/> Barbara Zabka	<input checked="" type="checkbox"/> Kristie Proctor	<input checked="" type="checkbox"/> Shauna Connelly
<input checked="" type="checkbox"/> Juliana Esposito	<input type="checkbox"/> Jason Kurland	<input checked="" type="checkbox"/> Meredith Stone
<input type="checkbox"/> David Shapiro	<input type="checkbox"/> Laurie Behrmann	<input checked="" type="checkbox"/> Michelle Savrann
<input type="checkbox"/> Patrick Printz	<input checked="" type="checkbox"/> NT Izuchi	<input checked="" type="checkbox"/> John Stazinski
<input type="checkbox"/> Byron Thomas	<input type="checkbox"/> Tiger Swan	<input type="checkbox"/>

Observers: No others in attendance

Special notes: (handouts, etc.) *Guide to Governance-* <https://www.qcc.edu/college-governance/guide-governance>

Old Business:

- May 11, 2021 Meeting Notes Approved
- Discussed Chairs/GSC Reps and vacancies on all Councils
- Governance Review - a call for volunteers has been sent to QCCFamily and included in the recent President's Bulletin soliciting volunteers to serve on a Governance Review/NECHE Standard 3 Team.
- [Telework Policy](#) - the systemwide remote work policy was adopted through the community college system and legal counsel and distributed through HR to QCC Family

New Business: NONE

Student Government Association

**Discussion:** SGA will begin meeting next week (fully remote). Shauna reported there has been pressure to meet in person- all agree that is inequitable to remote and online students and at least a hybrid option needs to continue. Plus increases attendance. Water Bottle Filling station for HLC is still on back-order.

<b>Action items:</b> None	<b>Person responsible:</b>	<b>Deadline:</b>
	Shauna Connelly	

**Operations Council**

**Discussion:** OC has not met yet, but Juliana shared an update on shipping delays and supply shortages. Even impacting WBMason and Amazon - advice is to order early. This has also caused a challenge in outfitting classrooms to be hybrid.

<b>Action items:</b>	<b>Person responsible:</b>	<b>Deadline:</b>
	Juliana Esposito	

**Student Services Council**

**Discussion:** SSC has not met yet - no report.

<b>Action Items:</b>	<b>Person responsible:</b>	<b>Deadline:</b>
	Kristie Proctor	

**Faculty Senate**

**Discussion:** NT noted the FS Exec Council has met twice and the full FS once and have decided all meetings will take place remote. Participation has increased drastically due to remote option. He shared some have concern with unavailability of laptops for some faculty teaching remote due to backorder and supply shortage. NT shared the President and VP Keane will be speaking to faculty senate and discussing telework policy. He also discussed the Innovation Fund Committee and coordination with External Affairs. He also noted the FS is struggling to fill various committees due to faculty feeling overwhelmed and taking a lot on. They are also trying to find ways for Adjunct Faculty to participate in more activities. Selina reported a new Academic Affairs New Employee Welcome Series has launched this fall to improve onboarding and college engagement (taking place monthly throughout the year, similar to old Breakfast Club.)

<b>Action items:</b>	<b>Person responsible:</b>	<b>Deadline:</b>
	NT Izuchi	

**Learning Council**

**Discussion:** John noted the Council met and passed some new curricular changes, some specific to align with Mass Transfer which will go to the Board of Trustees for approval.

<b>Action items:</b> Curriculum	<b>Person responsible:</b>	<b>Deadline:</b>
	John Stazinski	

**Diversity Council**

No members Present

The group continued with conversation around benefits of keeping meetings remote due to higher participation and better connection to colleagues from other campus locations. However, frustration around lack of hybrid classrooms and meeting spaces and technology glitches, even downtown as shared by Meredith (238D) – issues with technology when setting up for accreditation meeting and had to scramble and set up in a different room. Selina has experienced similar tech issues in 107A.

***Meeting Adjourned at 3:45pm***

***Notes submitted by Selina M. Boria***

DRAFT