

Faculty Senate Meeting
Meeting minutes, October 24, 2013
2:00pm Room 107A

Meeting Agenda:

1. Call to Order
 - a. Meeting was called to order at 2:09pm.
2. New Business Items
 - a. Agenda accepted
 - b. Meeting minutes (9/26/13) unanimously approved.
3. Campus/Classroom Safety Policies and Procedures
 - a. Faculty Senate to set agenda for Forum on Safety in February
 - b. Important to find way of reporting incidents, so that both Dean of Students and Campus Safety receive notification for recording/tracking purposes.
 - c. Bill McCarthy spoke about "Starfish" – a software system currently being used for recording/tracking/monitoring and related purposes at other area colleges.
 - d. Dagne Yesihak offered a reminder that with the Cleary Act, we already have an obligation to inform any and all suspicious activity witnessed.
 - e. Motion made by Laraine Somella that Faculty Senate support the acquisition and implementation of Starfish or a similar early alert system. Motion seconded and passed unanimously.
 - f. George Fitch will request raw data relative to the number and kinds of incidents on campus from Police Chief Kevin Ritacco, and also invite Kevin to our next Faculty Senate meeting.
 - g. Motion made to invite Kevin Ritacco and Karen Cox to our next meeting to discuss "safety" and "safety needs" on campus.
 - h. B. McCarthy will research finding someone to come in to speak to us about safety also.
4. College Policies that Need Review
 - a. Request from Governance Steering Committee that FS visit College's website on policies to determine which policies should be reviewed.
 - b. Grading - Question was raised about Faculty Senate's stand on Midterm grades. George Fitch stated that midterm grades are not mandatory, and that he would send an email to faculty stating this.
 - c. Need for a testing center, in which students may take make-up tests was raised.
 - d. Motion made that a survey be created by G. Fitch and sent to Faculty Senate members to assess whether there's a need for a testing center to be made available. Motion seconded and passes unanimously.

- e. Workplace Bullying Policy brought up, followed by a lengthy discussion. Motion made by B. McCarthy to not accept Workplace Bullying Policy proposal. Motion seconded. Question called. Motion declined.
Further discussion followed and second motion made by M. Wong to accept Workplace Bullying Policy draft and move it forward through Governance. Motion seconded and passed.

Meeting adjourned at 3:06