

**QCC Faculty Senate
FALL 2017
September 28, 2017**

MINUTES

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| TYPE OF MEETING | Monthly Senate Meeting |
| FACILITATOR | Betsy Zuegg, Faculty Senate President |
| NOTE TAKER | Jean Kennedy, Faculty Senate Secretary |
| EXECUTIVE BOARD | Betsy Zuegg, President Jean McLean, Vice President Jean Kennedy, Secretary |
| COMMITTEES | Committee-Lead Faculty Alternative Modalities Committee-Amy Beaudry Governance Steering Committee Rep.-Anne Shull Governance Steering Committee Rep- <i>Alternate</i> -Mark Bates Curriculum Committee-Eric Mania Bylaws/Elections Committee-Lisa Cook Academic Policies Committee-Margaret Wong Staff Dev. Committee- Nancy Berthiaume AdHoc Committee/QCCPA liaison- Sue McPherson FS Enrollment Subcommittee-Kristy Glover/Lisa Cook |

Agenda

1. Call to order -Approval of April Minutes

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| DISCUSSION | Approval of April 2017 minutes: Motion to approve by NT Izuchi second by Doe West: VOTE ALL YES | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE | |
| Archive Minutes | Jean Kennedy | Per policy | |

2. OLD Business

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| DISCUSSION | N/A | | |
| ACTION ITEM | PERSON RESPONSIBLE | DEADLINE | |
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1. NEW Business: *A Very Successful Pizza Party!*

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| DISCUSSION | <p>1. Retreat follow-up- evaluations, concerns and priorities of the faculty by the faculty!</p> <p>The theme last Spring was “Spirit of Change”. The data collected from the retreat evaluations included a 97% rating of Excellent! The Blue Water Resort was very well received. The retreat had “an energizing tone”. The retreat opened with workshop, led by Nadine Stuart, to discuss the <i>Spirit of Change at QCC</i>. Concerns and priorities identified included:</p> <ul style="list-style-type: none"> a. “Break down the silos” b. Deal with what we have before more new initiative (<i>initiative burnout</i>) |
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- c. Respect for students is a priority, “*Students First*”
- d. Clear pathways for students
- e. Aggressive and balanced recruiting for all programs

Discussion: Suggest that these ideas be provided to the strategic planning group and to all faculty. Additional feedback and information on this workshop are available.

2. Meetings with Dr. Pedraja and his Perception of Faculty Senate: Jean McLean and Betsy Zuegg meet with Dr. Pedraja in August. The mission and purpose of the senate were discussed. The retreat and its’ purpose were also discussed. Additionally challenges and concerns were shared. Dr. Pedraja has a very clear vision of what Faculty Senates are and how they are to be ‘used’. He believes the Senate needs to be strong, is energized and takes initiative for the college. He believes the Senate is vital. He wants to hear from Faculty! He has an open door. He has identified areas of need including a friendlier registration process. Some of his ideas include a Welcome Center, better signage on campus, and a clearer process for registration. Changes have already been implemented. Based on this President Zuegg is calling for all faculty to engage and for the Senate to build momentum to live up to our new President’s vision of a Faculty Senate.

3. Initiatives for Faculty Senate from Dr. Pedraja

- a. **Early Alert Program:** Faculty created and faculty driven process for an early alert program. Essentially faculty would within the first two weeks of classes engage students in a class activity to assess where students are in order to intervene for student success, obtaining a baseline of performance for early intervention (example only). Committee of faculty to be formed.
- b. **Student Success Committee:** To address the above Dr. Pedraja is asking for a volunteer for a new *Student Success Taskforce*. We are looking for a faculty to be on this new taskforce. Doe West volunteered, and then Bryon Thomas did also. If other faculty interested contact Betsy BZuegg@qcc.mass.edu

4. Campus Tour Photo Project: Communication and Marketing department is building a Campus Information Tour (video/photos). John Solaperto is working on this project and asking students and faculty to volunteer for photo to be taken in classroom setting. A release for photo to be taken needs to be signed by all in the classroom. Suggestions for evening classes and Southbridge to be included. Please contact John to volunteer: jsolaperto@qcc.mass.edu

5. Strategic Planning Committee: Susan McPherson and Ken Wong are on the committee; they reported out. There are four teams. The charge is to identify ‘trends’ and the teams are working on this priority. Each team will hold focus groups to allow for open discussion, after which each team will report back to the larger committee and synthesize the information/data. In November the core team will report out in the All College Forum. The request from Sue and Ken is ‘time’. They need to hold a focus group for ‘faculty’. Suggestion made that we use our October meeting for this purpose. All agreed. Please plan to attend.

NEXT MEETING: CHANGE OF LOCATION!
OCTOBER 26, 2017 IN ALFORS 107 2:00PM
PREVIEW THE NEW FACULTY/STAFF ART GALLERY

