MINUTES

TYPE OF MEETING | Monthly Senate Meeting
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FACILITATOR | Betsy Zuegg, Faculty Senate President
NOTE TAKER | Jean Kennedy, Faculty Senate Secretary

EXECUTIVE BOARD
Betsy Zuegg, President
Jean McLean, Vice President
Jean Kennedy, Secretary

COMMITTEES
Committee-Lead Faculty
- Alternative Modalities Committee-Amy Beaudry
- Governance Steering Committee Rep.-Anne Shull
- Governance Steering Committee Rep-Alternate-Mark Bates
- Curriculum Committee-Eric Mania
- Bylaws/Elections Committee-Lisa Cook
- Academic Policies Committee-Margaret Wong
- Staff Dev. Committee- Nancy Berthiaume
- AdHoc Committee/QCCPA liaison- Sue McPherson
- FS Enrollment Subcommittee-Kristy Glover/Lisa Cook

Announcements

DISCUSSION
1. One faculty volunteer needed for the Program Process Team, please contact Betsy Zuegg if interested. BZuegg@qcc.mass.edu
2. Information: The administration is looking at moving the start of Summer I back a week (after graduation) as was familiar to many of us in the past. Be informed that this is in discussion.

ACTION ITEMS

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<tr>
<th>PERSON RESPONSIBLE</th>
<th>DEADLINE</th>
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1. OLD Business

DISCUSSION | N/A
ACTION ITEM

1. NEW Business

DISCUSSION
1. Faculty Focus (Strategic Planning Committee): As planned Susan McPherson and Ken Wong led the discussion on the current identified trends and opened discussion asking four main questions:
Q#1: First step during this meeting was for faculty to identify their top 3 trends from list provided.
<table>
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<tr>
<th>Q#2: Which of these trends provide the greatest opportunity for QCC</th>
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<td>Q#3: Please identify QCC greatest strength and weakness.</td>
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<td>Q#4: What should be the top three priorities this year?</td>
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Notes from the meeting are available with Susan and Ken and will be used as part of the Strategic Planning Committee findings.

**NEXT MEETING: NOVEMBER 30, 2017 2:00PM 107A**

*Please note change of date:* Typically FS meetings are held the fourth Thursday of each month. Due to Thanksgiving falling of the fourth Thursday, and that we have a fifth Thursday, we decided to use the 30th as our meeting time (rather than the Tuesday before thanksgiving). Please plan to attend!