



**QUINSIGAMOND**  
Community College

# All College Forum

## November 7, 2017

---

## Today's Agenda

### Policies for discussion and consideration:


- **Student Petition Process** – last updated 1991

### Other topics:

- **MassTransfer** ~ Informational presentation by Dan de la Torre, Coordinator of Transfer/Articulation
- **Alumni Appeal** ~ Informational presentation by Karen Rucks, Executive Director of Advancement
- **COMECC**
- **Governance Survey Announcement**



M E M O R A N D U M

TO: THE COLLEGE COMMUNITY  
FROM: CLIFFORD S. PETERSON, PRESIDENT   
SUBJECT: REVISED STUDENT PETITION PROCESS  
DATE: DECEMBER 9, 1991

The following revised Student Petition Process for students seeking either readmission or an exception to programmatic graduation requirements becomes, upon the recommendation of the All-College Council, effective immediately:

Student Petition Process

A student petition may be initiated by a student seeking either readmission to the College, readmission to a program, or an exception to a graduation requirement. The petition will be considered in the following manner:

- 1 - the student obtains a petition form from the Registrar's Office and is informed that they may obtain assistance in completing the form from the Advising Center if they wish and that the completed form should be returned to the Registrar's Office;
- 2 - when returned to the Registrar's Office, it will be date-stamped received and forwarded immediately to the appropriate Assistant/Associate Dean;
- 3 - the Assistant/Associate Dean meets with the student's advisor and program coordinator to reach a joint recommendation to the Academic Dean;
- 4 - the Academic Dean approves the petition and so notifies the student in writing (copies to Assistant/Associate Dean, Program Coordinator, Advisor, and Registrar) or states his reasons for not doing so to the Assistant/Associate Dean;
  - a. If not approved, the Assistant/Associate Dean again meets with the student's advisor and program coordinator to review the Dean's rationale and make a second recommendation to the Academic Dean;
  - b. The Academic Dean makes a final decision to approve or disapprove and so notifies the student in writing (copies to Assistant/Associate Dean, Program Coordinator, Advisor, and Registrar).

Each step of the process will be concluded as expeditiously as possible so that the student receives a decision within two weeks, if at all possible. If the advisor and/or program coordinator are not able to meet with the Assistant/Associate Dean within two weeks, the Assistant/Associate Dean will meet instead with those faculty from the program who are available.

**1991 Version  
of the  
Student Petition  
Process Policy**

# Policy on the Student Petition Process

Approved by Student Services Council 9-19-17

1.0	Purpose: This policy outlines the process for students who are seeking an exception to an academic requirement.
2.0	Revision History: last updated 1991
3.0	Persons Affected: Students
4.0	<p>Policy:</p> <p>If a student believes there are unusual or extenuating circumstances which justify the exemption from an academic requirement, the student can obtain a student petition form from the Registrar's Office (room 152 A on the main campus). After completing the form, the student should return it directly to the Registrar's Office.</p>
5.0	Definitions:
6.0	<p>Responsibilities:</p> <p><u>Student</u> - initiates the process as described in the procedures below.</p> <p><u>Registrar</u> – holds the hard copy petition forms, and provides guidance for the content</p> <p><u>Program Coordinator</u> – recommends or not recommends the petition and forwards the form to the academic dean</p> <p><u>School Dean</u> – recommends or not recommends the petition and forwards the form to the Vice President of Academic Affairs</p> <p><u>Vice President of Academic Affairs</u> – approves or declines the petition and notifies appropriate academic administrators and the registrar</p>
7.0	<p>Procedures:</p> <ol style="list-style-type: none"> <li>1. A student who is seeking an exception to a curriculum requirement picks up a student petition form at the Registrar's Office.</li> <li>2. The student completes the form, attaching any appropriate supporting documents, and returns it to the Registrar's Office.</li> <li>3. The registrar forwards the petition with copies of the student's academic record to the School Dean in charge of the student's program of study.</li> <li>4. Typically the School Dean seeks the input of the Coordinator of the Program of Study and/or faculty.</li> <li>5. The School Dean recommends or not recommends the petition, and forwards on to the Vice President of Academic Affairs.</li> <li>6. The Vice President of Academic Affairs makes the final decision and either approves or disapproves the petition and forwards to the Registrar.</li> <li>7. If approved, the approval is noted on the student's record, appropriate adjustments are made and the student is notified by Qmail. If disapproved, the student is also notified by Qmail.</li> </ol>
8.0	Sanctions: None



**QUINSIGAMOND**  
Community College

# MassTransfer

Dan de la Torre,

Coordinator of Transfer/Articulation

<http://www.mass.edu/masstransfer/>

# MassTransfer Pathways and Commonwealth Commitment

All College Forum 11/07/2017

# MassTransfer Pathways Initiative

## Based on 2009 MassTransfer policy: Eligibility

- Designated associate degree programs (BT, CS, GS options, LA)
- Or
- Completion of General Education coursework (34-35 cr)

# MassTransfer Pathways Initiative

## Based on 2009 MassTransfer policy: Benefits

- Free application
- Guarantee of admission with GPA (2.5, 2.7, 3.0)
- Guarantee of coursework acceptance
- General education requirements waived
- Tuition waiver with final cumulative 3.0 or higher GPA



# MassTransfer Pathways Initiative

- Cycle I: 2016-2017    6 Academic Disciplines
- Cycle II: 2017-2018    10 Academic Disciplines  
                                  2 Specialty Pathways
- Cycle III: 2018-2019    2 Academic Disciplines

# MassTransfer Pathways Initiative

## Cycle I: 2016-2017

- Biology
- Chemistry
- Economics
- History
- Political Science\*
- Psychology

(\*not currently offered at QCC)

# MassTransfer Pathways Initiative

## Cycle II: 2017-2018

- Business
- Communication and Media Studies\*
- Computer Science
- Criminal Justice\*
- Early Childhood Education
- English
- Liberal Arts

- Mathematics
- Sociology
- STEM Physical & Natural Science\*
  - (Environmental Science)

(\*Not currently offered at QCC)

# MassTransfer Pathways Initiative Cycle II: 2017-2018

## Alternate (24-45 credit) Pathways

- Studio Art Foundation (MCAD)\*
- Math/Science/Engineering (MMA)\*

(\*Not currently offered at QCC)

# MassTransfer Pathways Initiative Cycle III: 2018-2019

## Alignments In Progress

- Nursing
- Social Work (Human Services)

# Commonwealth Commitment

Is a financial incentive attached to MassTransfer Pathways

- Tuition and fees frozen at the community college
- Tuition and fees frozen at the four-year university
- 10% rebate at the end of each successfully completed semester

# Commonwealth Commitment

## Specific requirements

- Enroll as a full-time student at a community college
- Enroll in an established MassTransfer Pathway
- Enroll within the first 15 credits (including developmental coursework)
- Maintain a cumulative 3.0 GPA each semester

# Commonwealth Commitment: Important Distinctions

MassTransfer Pathways ARE available to students without obligation to enroll in Commonwealth Commitment.

- Part-time
- GPA below 3.0
- Eligible for regular MassTransfer benefits



# MassTransfer Website

<http://www.mass.edu/masstransfer/>

Google New Tab MassTransfer / Massachu x

www.mass.edu/masstransfer/

Apps Citrix Network Services Ho QCC Home Page QCC Intranet Page The Q Imported From IE Google Pandora Radio - Liste MassTransfer / Masse

<< Go to main website for Massachusetts Department of Higher Education

**MASSTRANSFER** About Tools Gen Ed Foundation A2B Degree Commonwealth Commitment



Start at a Community College and  
Get a Headstart on a Bachelor's Degree or  
Go All the Way from  
Associate to Bachelor's  
with an "A2B Degree"!

9:10 AM  
11/7/2017



**QUINSIGAMOND**  
Community College

# **Annual Alumni Appeal**

**Karen Rucks,**

**Executive Director of Advancement**

# COMECC

Commonwealth of Massachusetts Employee Charitable Campaign

[www.COMECC.net](http://www.COMECC.net)

- The only authorized payroll deduction workplace solicitation
- Over 975 worthy non-profits listed in the COMECC brochure, **including our own QCC Foundation**
- **Three easy ways to give:**
  - Payroll Deduction -- *Bi-weekly or one-time deduction*
  - Credit Card Donations -- donate online at [www.COMECC.net](http://www.COMECC.net).
  - Pledge Form -- Available in the President's Office, Room 132A

# Governance Survey

November 8 - 22

As part of our review in preparation for our NEASC Self Study, the College is seeking feedback on people's experience in our Participatory Governance System.

The survey link will be emailed on November 8<sup>th</sup>.

Your participation is greatly appreciated.

# Thank you

---

Questions and feedback can be directed to  
Selina Boria at [sboria@qcc.mass.edu](mailto:sboria@qcc.mass.edu)

Executive Assistant to the President for Policy, Governance, and Diversity