

## Operations Council Meeting Minutes January 15, 2013

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**Present:** Steve Marini, Ex officio, Faith Symmes, Chair

**Members:** Beth Austin, Paula Carey, Marge Evans, Ricky Frazier,  
Linda Malone, Jean McLean, Elsie Newmane, Kevin Ritacco, Cheryl Travers, Ray  
Wisniewski

**Absent:** Samuel Baptista, Ken Dwyer, Sandra England and Steve Zisk

1) **Approval of minutes from 12/18/12 – All**

- Minutes were reviewed and approved with one correction.

2) **Review Draft Constitution – All**

- The draft constitution need correcting and clarification before the Operations Council members can approve.
- Faith Symmes will address the correction and clarification needed with Susan Laprade at the next Steering Committee meeting.

3) **Report on Steering Committee – Faith Symmes**

- Steering Committee meetings will be held on the third Tuesday of each month.

4) **New Business – All**

- Faith Symmes encouraged council members to start reviewing policies online at the link provided by Ken Dwyer before the next council meeting.
- Send any policy or agenda items you would like to get on the agenda for review at the next Operations Council meeting to Marge Evans.

**Meeting adjourned at 2:30pm. The next Operations Council meeting is Tuesday February 19, 2013 at 2:00pm in HLC 109B.**