

Operations Council Meeting Minutes December 18, 2012

Present: Steve Marini, Ex officio, Faith Symmes, Chair

Members: Paula Carey, Ken Dwyer, Marge Evans,
Ricky Frazier, Linda Malone, Jean McLean, Elsie Newmane, Kevin Ritacco, Cheryl Travers
Ray Wisniewski and Steve Zisk

Absent: Beth Austin and Sandra England

1) **Approval of minutes from 11/20/11 – All**

- The council voted to approve the minutes.

2) **Identify the Council Members for the Governance Steering Committee – All**

- Paula Carey nominated Jean McLean and the council nominated Jean McLean as an alternate for the Governance Steering Committee.

3) **Review functions of the Operations Council – All**

- Committee reviewed the functions and approved.
- Faith Symmes ask the committee to send policies they would like discuss at the next meeting to Marge Evans in advance.
- Ken Dwyer will email the link for all policies to council members.
- Faith Symmes will find out from Susan Laprade where to find policies that are currently in process.

4) **Review Draft Constitution – All**

- A draft was distributed. Council members will review at the January 15, 2013 meeting.

5) **Make recommendations about membership on Council**

- Will be discussed at the Governance Steering Committee meeting today at 3:00.

6) **New Business – All**

- Samuel Baptista has been identified as the student representation for Operations Council.
- Marge Evans will find out if Samuel Baptista will be at the January meeting.
- Nadine Butler Stewart resigned from the Operations Council due to work schedule conflict.

Meeting adjourned at 2:30pm. The next Operations Council meeting is Tuesday January 15, 2013 at 2:00pm in CAE 107Ahlfors.