

Quinsigamond Community College
Minutes of the Learning Council Meeting
November 13, 2012

Members Present: Dadbeh Bigonahy, Sheri Boisseau, James Brown, Deb Coleman, Philomena D'Alessandro, Tara Fitzgerald Jenkins, Renee Gould, Linda Grochowalski, Leslie Horton, Jane June, Linda Lefave, Andrea MacRitchie, Eric Mania, Brenda Marshall, Susan Mellace, Carol Murphy, Mary Newman, Lisa Palmer, Dilip Patel, Steve Rayshick, Kathy Rentsch, Nancy Schoenfeld, Jane Shea, Anita Soracco, John Stazinski, Doe West, Ken Wong, Maureen Woolhouse, Meg Yoder

Ex Officio: Pat Toney

Members Absent: Colleen Doherty, Kathie Manning, Arpi Payaslian

Guests: Ricardo Caton, Lee Duerden, Karen Kaletski Dufault, Donna Kilgore, Marilyn Martin, Pat Schmohl, Maura Stickles, Dan de la Torre

Mathematics & Social Sciences Division

Orientation: Course Revision – ORT 110

- Motion:
 - To add the Co-requisite: ENG 090 and ENG 095 or appropriate placement scores.
 - To revise the course description
- Motion was seconded.
- **Vote: Unanimous to approve as presented.**

General Studies: Degree Revision – General Studies Health Option

- Motion:
 - Retire CAPS Plan II Option
 - Revise program notes in the curriculum grid

General Studies: Degree Revision – General Studies A.A.

- Motion:
 - Retire CAPS Plan II Option.
 - Revise program notes in curriculum grid
- Note: The above motions for Degree Revision in General Studies Health Option and General Studies A.A. were taken together.
- Vote: To approve both General Studies proposals as presented; YES: 28; NO: 1

History: New Course Proposal – HST 206

- Motion: Create a new course designed to introduce students to the colonial history of Latin America.

History: New Course Proposal – HST 207

- Motion: Create a new course designed to introduce students to the modern history of Latin America.
- Note: The two motions to create new courses HST 206 and HST 207 were taken together.
- **Vote: Unanimous to approve both HST courses as presented.**

Business & Technology Division

Applied Arts: New Course - APA 171

- Motion: To introduce new course - APA 171 Fundamentals of 3D Digital Design to replace old course APA 181 Website Design I.

Applied Arts: New Course - APA 263

- Motion: To introduce new course - APA 263 Digital Video Fundamentals to replace old course APA 282 Website Design II.
- Note: The two motions to introduce new courses APA 171 and APA 263 were taken together.
- **Vote: Unanimous to approve both APA courses as presented.**

Applied Arts: Degree/Certificate Revision – APA Associate in Science

- Motion:
 - Replace APA 181 Website Design I with APA 171 Fundamentals of 3D Digital Design.
 - Replace APA 282 Website Design II with APA 263 Digital Video Fundamentals.
- **Vote: Unanimous to approve as presented.**

Manufacturing Technology

As an introduction to the proposed degree option as well as other certificate and course revisions and proposals, Lee Duerden provided a brief overview of the MA Manufacturing Extension Partnership Articulation Agreement (included as a point of information on pages 72-73). This non-credit to credit articulation grants eligible students with 26 credits in the Manufacturing Technology A.S. Applied Manufacturing Option. Full details of this agreement including detailed alignment of learning outcomes is on file in the offices of the Vice President of Academic Affairs, Dean for Business & Technology, and Director of Career Placement Services.

Manufacturing Technology: New Degree Option – Manufacturing Technology A.S. Applied Manufacturing Option

- Motion: To Create Manufacturing Technology A.S. – Applied Manufacturing Option. The proposed “Applied Manufacturing Technology” option will provide incoming students who have successfully completed the MA Manufacturing Extension Partnership (MMEP) Computer Numerical Control (CNC) Machine Operator Skills Training and Advanced CNC Machine Operator Skills Training with an advanced entry pathway to the AS in Manufacturing Technology.

Manufacturing Technology: Degree Revision – Manufacturing Technology A.S.

- Motion:
 - Move ENG 101 from semester 1 to semester 2
 - Move MNT 101 from semester 2 to semester 1
 - Remove ELT 103 from program (semester 2)
 - Move MNT 115 from semester 3 to semester 2 and reflect new course title
 - Move ENG 102 from semester 2 to semester 3
 - Remove MAT 122 as an option (semester 2)
 - Remove MNT 105 from semester 2 and replace with MNT 106
 - Add MNT 100 to semester 1
 - Add MNT 108 to semester 2

Manufacturing Technology: Certificate Revision – Manufacturing Technology

- Motion:
 - Remove MAT 123 from Semester 1
 - Add MAT 100 or MAT 108 to Semester 2
 - Remove ENG 101 from program
 - Move MNT 101 from Semester 2 to Semester 1
 - Add MNT 100 in Semester 1
 - Replace MNT 105 with MNT 106 in Semester 2
 - Remove MAT 122/MAT 124 from program
 - Add Elective in Semester 2
 - Add MNT 108 in Semester 2

Manufacturing Technology: Certificate Revision – Manufacturing Technology - Computer Aided Design

- Motion: Replace MNT 105 with MNT 106

Manufacturing Technology: New Course Proposal – MNT 100

- Motion: To introduce new course MNT 100 Manufacturing Safety.

Manufacturing Technology: Course Revision – MNT 101

- Motion: To remove the pre-requisite of “CIS 111 or CIS 115 or Approval of Program Coordinator” for MNT 101.

Manufacturing Technology: New Course Proposal – MNT 106

- Motion: To introduce new course MNT 106 Manufacturing Quality Assurance & Control Techniques

Manufacturing Technology: New Course Proposal – MNT 108

- Motion: To introduce new course MNT 108 Basic Machine Operation

Manufacturing Technology: Course Revision – MNT 115

- Motion:

- Revise course title from “Instrumentation in Manufacturing” to “Maintenance and Instrumentation in Manufacturing.”
- Change course content to include maintenance in manufacturing.

Manufacturing Technology: Course Revision – MNT 210

Motion: To remove the co-requisites of “MNT 102 or MNT 103.

Friendly Amendment: A friendly amendment was made to include the following notation below the grid for the Certificate in Manufacturing Technology.

* **Note:** MAT 108 is designed to teach students how to apply mathematics to specific technical disciplines and is offered for credit toward the Certificate in Manufacturing Technology. MAT 108 may not be considered equivalent to college-level mathematics for the purpose of transfer of credit to some baccalaureate institutions. Students who plan to pursue QCC’s Associate in Science in Manufacturing Technology are advised to take MAT 100.

Note: All proposed Manufacturing Technology curriculum including all new course proposals, all course revisions, all certificate revisions, all degree revisions, and the new degree option were taken together.

- **Vote: Unanimous to approve all MNT curriculum proposals with the friendly amendment as above.**

Healthcare Division

Respiratory Care: Course Revision – RCP 151

- Motion: Add RCP 122 as a prerequisite to RCP 131. This course must be taken in sequence with other Respiratory Care classes for students to be successful. The content of RCP 122 is necessary prior to RCP 131.

Respiratory Care: Course Revision – RCP 230

- Motion: Add RCP 122 as a prerequisite. This course must be taken in sequence with other Respiratory Care classes for students to be successful. The content of RCP 122 is necessary prior to taking RCP 230.

Respiratory Care: Course Revision – RCP 243

- Motion: Add RCP 221 as a prerequisite. This course must be taken in sequence with other Respiratory Care classes for students to be successful. The content of RCP 221 is necessary prior to taking RCP 243.
- Note: All Respiratory Care curriculum proposals were taken together.
- **Vote: Unanimous to approve all RCP curriculum proposals as presented.**

Radiologic Technology: Course Revision - RDT 132

- Motion: Remove present co-requisite of RDT 112, RDT 122, RDT 141; add prerequisite of RDT 131. Content of RDT 131 is necessary to be successful in RDT 132.

Radiologic Technology: Course Revision - RDT 231

- Motion: Remove present co-requisite of RDT 240, RDT 245; add prerequisite of RDT 132. Content of RDT 132 is necessary to be successful in RDT 231.

Radiologic Technology: Course Revision - RDT 232

- Motion: Remove present co-requisite of RDT 252; add prerequisite of RDT 231. Content of RDT 231 is necessary to be successful in RDT 232.
- Note: All Radiologic Technology curriculum proposals were taken together.
- **Vote: Unanimous to approve all RDT curriculum proposals as presented.**

Point of Information

Course Modalities

The description of course modalities was reviewed over the summer. Definitions of course modalities have been updated and will be published in the Spring/Intersession 2013 Schedule Booklet as per the attached memo.

Learning Council Membership

It was suggested that the Coordinator of Transfer Affairs & Articulation be added as a voting member of the Learning Council. This prompted additional discussion of other such additions. It was agreed that Learning Council membership would be added as an item to the next monthly agenda.

APPROVED