

MINUTES
STUDENT SERVICES COUNCIL MEETING
TUESDAY, OCTOBER 15, 2013
2:00 P.M. – 3:00 P.M.
ROOM 107A

MEMBERS PRESENT: Dr. Lillian M. Ortiz, Ex-Officio; Jonathan Miller, Ex-Officio; Michelle McCrillis, Chair; Laurie Behrmann; Lori Gourouses; Judy Colson; Elaine Gilgis; Karen Grant; Joseph Kroell; Joy Rhinehart

MEMBERS ABSENT: Betsabe Castillo-Rivera; Lori Corcoran; Paula Ogden; Ralph Parente; Jane Shea

The meeting was called to order by Michelle McCrillis, Chair, at 2:10 p.m.

Michelle McCrillis, Chair, asked the Council Members to review the Minutes of the Student Services Council Meeting held on Tuesday, September 17, 2013. Judy Colson made a motion to approve the Minutes. Joseph Kroell seconded the motion. The Minutes were unanimously approved.

Michelle McCrillis asked the Council Members to introduce themselves and welcomed the new Student Member, Joy Rhinehart.

1. **Vote – To add the following persons/positions to the Student Services Council as Voting Members.**

Paula Ogden, Director of Veteran Affairs

Lori Gourouses, Staff Assistant to the Vice President for

Strategic Enrollment Development and Student Engagement (Recorder)

Joy Rhinehart, Student Member

- Joseph Kroell made a motion to approve that all three individuals serve as Voting Members of the Student Services Council. Judy Colson seconded the motion. The Council Members unanimously agreed that Paula Ogden, Lori Gourouses, and Joy Rhinehart will serve as Voting Members of the Student Services Council.

2. **Vote – To allow Ex-Officio Members the right to designate an appropriate member of their staff to attend Student Services Council Meetings in their absence and who will serve in an Ex-Officio capacity as a Non-Voting Member.**

- Joseph Kroell made a motion to approve that Ex-Officio Members have the right to designate an appropriate member of their staff to attend Student Services Council Meetings in their absence and who will serve in an Ex-Officio capacity as a Non-Voting Member. Elaine Gilgis seconded the motion. The motion was unanimously accepted.

- Jonathan Miller, Ex-Officio Member, will recruit more students for the next meeting.

3. **Discuss Student Action Policy and Request Form**

- Item Number 1 should read:
Letter of Intent to be submitted as a first step.
Followed by:
Description of Action Activity and Purpose:

- A suggestion was made to change the wording of **persons** to **students**.
- **Under 7.0 Procedures, Item Number 7.4 should read as follows:**

Students who are not members of the College Community are entitled to participate in these activities on College property without invitation from the student sponsor.

- Michelle McCrillis will rewrite the **Student Action Policy** and put in standard format.
- Judy Colson made a motion to accept the **Student Action Policy** with the revisions made. Laurie Behrmann seconded the motion. The motion was unanimously accepted.

4. **Discuss Personal Care Attendant Policy**

- Since Lori Corcoran was at a conference and could not be present at the meeting, she had requested that discussion of the **Personal Care Attendant Policy** be tabled to the next meeting. Joseph Kroell made a motion to table the **Personal Care Attendant Policy** to the next meeting. Laurie Behrmann seconded the motion. The motion was unanimously accepted.

5. **New Business**

- **Personal Care Attendant Policy**

Karen Grant made a motion to adjourn the meeting. Joseph Kroell seconded the motion.

The meeting was adjourned at 2:45 p.m.

Submitted by,

**Lori Gourouses
Staff Assistant to the Vice President for
Strategic Enrollment Development and
Student Engagement**