

MINUTES
STUDENT SERVICES COUNCIL MEETING
TUESDAY, SEPTEMBER 17, 2013
2:00 P.M. – 3:00 P.M.
ROOM 107A

MEMBERS PRESENT: Jonathan Miller, Ex-Officio; Michelle McCrillis, Chair; Laurie Behrmann; Lori Gourouses; Lori Corcoran; Judy Colson; Elaine Gilgis; Karen Grant; Paula Ogden; Ralph Parente; Jane Shea

MEMBERS ABSENT: Betsabe Castillo-Rivera; Joseph Kroell

The meeting was called to order by Michelle McCrillis, Chair, at 2:05 p.m.

Michelle McCrillis, Chair, asked the Council to review the Minutes of the Student Services Council Meeting held on Tuesday, April 23, 2013. Ralph Parente made a motion to accept the Minutes. Judy Colson seconded the motion. The Minutes were unanimously approved.

1. Nominations or Suggestions for New Members including Faculty, Staff, and Students

- Amy Pierce will no longer serve on the Student Services Council as she will now serve on the Board of Trustees as the Student Trustee.
- Paula Ogden, Director of Veteran Affairs, will continue to serve as a member of the Council from the Veteran Affairs Office.
- Karen Grant, Director of Financial Aid, will serve as a new member of the Council.

2. Review of Student Action Policy and Draft Request Form

The Student Action Policy will be discussed at the next Student Services Council Meeting scheduled for Tuesday, October 15, 2013.

3. Review of Personal Care Attendant Policy

The Personal Care Attendant Policy will be discussed at the next Student Services Council Meeting scheduled for Tuesday, October 15, 2013.

Lori Corcoran suggested that Tara Fitzgerald-Jenkins, Associate Dean of Enrollment and Student Services/Registrar, and Kristen Proctor, Director of Disability Services, be invited to attend the meeting to address concerns. Suggestions will be discussed on where to best house this information since students requiring an Attendant do not necessarily need to register with Disability Services, and Attendants essentially take a seat that would otherwise go to a registered, paying student. Lori Corcoran will contact Kenneth Tashjy, General Counsel, to inquire about a state-wide policy.

- Jonathan Miller, Director of Student Life and Leadership, reported that Betsabe Castillo-Rivera and Joseph Kroell, both students, will be returning to serve on the Student Services Council. Once the Student Senate meets, Jonathan will give us names of those students interested in becoming members.

The meeting was adjourned at 2:35 p.m.

Submitted by,

**Lori Gourouses
Staff Assistant to the Vice President
of Enrollment and Student Services**