

MINUTES
STUDENT SERVICES COUNCIL MEETING
TUESDAY, APRIL 23, 2013
2:30 P.M. – 3:30 P.M.
ROOM 107A

MEMBERS PRESENT: Steven Budd, Ex-Officio; Jonathan Miller, Ex-Officio;
Paula Ogden, Ex-Officio; Michelle McCrillis, Chair;
Lori Gourouses; Lori Corcoran; Judy Colson;
Elaine Gilgis; Jane Shea; Joseph Kroell, III; Amy Pierce

MEMBERS ABSENT: Laurie Behrmann; Ralph Parente; Betsabe Castillo-Rivera;
Kingsley Dinyeah; Juan Poma

INVITED GUEST: Liz Woods, Dean of Students

The meeting was called to order at 2:40 p.m.

The Student Services Council Meeting Minutes submitted from the prior meeting held on Tuesday, February 19, 2013, were approved following discussion to table to the next scheduled meeting in April, the *Non-Service Animal Policy*, not the *Service Animal Policy* as originally stated.

1. *Student Action Policy – Liz Woods*

Liz Woods was invited to attend the Student Services Council Meeting to discuss the ‘**Draft**’ of the *Request for Student Action Activity*, which includes the following items:

- Description of Action Activity and Purpose
- Person(s) in Charge of Activity
Name; Student ID#; Contact Information; Telephone Number; Address
- Outside Agency involved with Activity
- Date of Activity Requested
- Time Activity will take place
- Activity Location(s) Requested
- Name of Persons who will staff this activity
- Setup requested by the College

Judy Colson made a motion to continue to work on the ‘**Draft**’ of the *Request for Student Action Activity*. Lori Corcoran seconded the motion.

2. *Non-Service Animal Policy*

Lori Corcoran made a motion to table the discussion of the *Non-Service Animal Policy*. Joseph Kroell, III, seconded the motion.

3. *Personal Care Attendant Policy* – Lori Corcoran

Michelle McCrillis requested that Lori Corcoran review the *Personal Care Attendant Policy*. Amy Pierce made a motion to review this Policy during the Summer. Elaine Gilgis seconded the motion.

4. Meeting scheduled for May 21, 2013

Michelle McCrillis asked the Committee Members if the Student Services Council should meet in May. Judy Colson made a motion to cancel the meeting scheduled for May 21. Lori Corcoran seconded the motion. The decision to cancel the meeting on Tuesday, May 21, 2013, was unanimous.

5. Meeting Dates for Academic Year 2013 – 2014

The Student Services Council Meetings will be held on the third Tuesdays of the month, at 2:00 p.m., in Room 107A.

For your calendars, listed below are the dates for the scheduled meetings:

September 17, 2013

October 15, 2013

November 19, 2013

December 17, 2013

February 18, 2014

March 18, 2014

April 15, 2014

May 20, 2014

The meeting was adjourned at 2:45 p.m.

Submitted by,

Lori Gourouses

**Staff Assistant to the Vice President
of Enrollment and Student Services**