

**Quinsigamond Community College**

**Minutes of the Academic Affairs Committee**

**March 12, 2013**

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**Members Present:** Dadbeh Bigonahy, Sheri Boisseau, Jim Brown , Philomena D’Alessandro, Colleen Doherty, Renee Gould, Linda Grochowalski, Leslie Horton, Jane June, Linda Lefave, Andrea MacRitchie, Eric Mania, Kathy Manning, Brenda Marshall, Susan Mellace, Carol Murphy, Mary Newman, Lisa Palmer, Kathy Rentsch, Jim Rice, Nancy Schoenfeld, Jane Shea, Anita Soracco, John Stazinski, Ken Wong, Maureen Woolhouse, Meg Yoder

**Ex Officio:** Pat Toney

**Members Absent:** Deb Coleman, Tara Fitzgerald-Jenkins(excused), Dilip Patel, Arpi Payaslian, Steve Rayshick

**Guests:** Sheila Booth, Dan de la Torre, Meghan Martin, Jen McKeon, Anne Shull, Michelle Tufau

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**Business & Technology Division**

**Program Revision – Course Revision BUS 205**

Motion

- To change course description as it applies to requirements for the Project Management Institute’s Project Management Professional exam.
- To change semester offered from S to F/S.

Motion was seconded.

Discussion

- There was an amendment by general consent (to amend the course description by removing “to sit for” and replacing it with “to take”.
- There was no objection to the amendment by general consent.
- The amended motion was put to a vote and adopted.

**Vote: Unanimous to approve as amended per amendment by general consent, effective FA 2014.**

## Healthcare Division

### Curriculum Revision – Allied Dental – Dental Office Management Option

### Curriculum Revision – Allied Dental – Dental Sales Marketing Option

### Curriculum Revision – Allied Dental – Health Sciences Option

A motion by general consent was made to introduce all three curriculum revision proposals at once and make them into one motion.

There was no objection.

Motion:

- Remove DHY 121 Anatomy of Head and Neck
- Remove DHY 125 Dental Anatomy
- Replace both DHY 121 and DHY 125 with DAS 102 Dental Science

Note: This revision impacts the following programs: ADDO; ADDS; ADHS.

Motion was seconded.

**Vote: Unanimous to approve the motion by general consent as presented, effective FA 2013.**

## Humanities Division

### Course Revision - ENG 212

Motion

- To revise the title and description of the course to allow for readings from all literary traditions
- The maker of the motion made a friendly amendment to substitute the word “modernity” for the phrase “Modern America”.
- The amended motion was seconded.
- The amended motion went forward as the main motion and was seconded.

**Vote: Unanimous to approve the motion as amended, effective FA 2014.**

## Information Only – CELSA Cutoff Scores

Anne Shull reported out on the proposed changes for ESL Placement Testing: CELSA Cutoff Scores. These changes will be effective in FA 2013.

**Next Meeting: April 9, 2013**

- **Learning Council Membership:** Vice President Toney asked Learning Council members to consider Council membership and to make recommendations for adding additional positions based upon their vested interest in curriculum policy.
- **Learning Council Description:** VP Toney distributed a document with brief descriptions of each governance council. She asked that members review the draft description and propose revisions at the April meeting.

The meeting was adjourned at 2:30 pm.

APPROVED