Quinsigamond Community College
Minutes of the Academic Affairs Committee
March 12, 2013


Ex Officio: Pat Toney

Members Absent: Deb Coleman, Tara Fitzgerald-Jenkins(excused), Dilip Patel, Arpi Payaslian, Steve Rayshick

Guests: Sheila Booth, Dan de la Torre, Meghan Martin, Jen McKeon, Anne Shull, Michelle Tufau

Business & Technology Division

Program Revision – Course Revision BUS 205

Motion
- To change course description as it applies to requirements for the Project Management Institute’s Project Management Professional exam.
- To change semester offered from S to F/S.

Motion was seconded.

Discussion
- There was an amendment by general consent (to amend the course description by removing “to sit for” and replacing it with “to take”).
- There was no objection to the amendment by general consent.
- The amended motion was put to a vote and adopted.

Vote: Unanimous to approve as amended per amendment by general consent, effective FA 2014.
Healthcare Division

Curriculum Revision – Allied Dental – Dental Office Management Option
Curriculum Revision – Allied Dental – Dental Sales Marketing Option
Curriculum Revision – Allied Dental – Health Sciences Option

A motion by general consent was made to introduce all three curriculum revision proposals at once and make them into one motion.

There was no objection.

Motion:
- Remove DHY 121 Anatomy of Head and Neck
- Remove DHY 125 Dental Anatomy
- Replace both DHY 121 and DHY 125 with DAS 102 Dental Science

Note: This revision impacts the following programs: ADDO; ADDS; ADHS.

Motion was seconded.

Vote: Unanimous to approve the motion by general consent as presented, effective FA 2013.

Humanities Division

Course Revision - ENG 212

Motion
- To revise the title and description of the course to allow for readings from all literary traditions
- The maker of the motion made a friendly amendment to substitute the word “modernity” for the phrase “Modern America”.
- The amended motion was seconded.
- The amended motion went forward as the main motion and was seconded.

Vote: Unanimous to approve the motion as amended, effective FA 2014.

Information Only – CELSA Cutoff Scores

Anne Shull reported out on the proposed changes for ESL Placement Testing: CELSA Cutoff Scores. These changes will be effective in FA 2013.
Next Meeting: April 9, 2013

- **Learning Council Membership**: Vice President Toney asked Learning Council members to consider Council membership and to make recommendations for adding additional positions based upon their vested interest in curriculum policy.

- **Learning Council Description**: VP Toney distributed a document with brief descriptions of each governance council. She asked that members review the draft description and propose revisions at the April meeting.

The meeting was adjourned at 2:30 pm.