

MINUTES
STUDENT SERVICES COUNCIL MEETING
TUESDAY, FEBRUARY 19, 2013
3:00 P.M. – 4:00 P.M.
ROOM 107A

MEMBERS PRESENT: Steven Budd, Ex-Officio; Paula Ogden, Ex-Officio;
Michelle McCrillis, Chair; Lori Gourouses;
Laurie Behrmann; Judy Colson; Jane Shea;
Betsabe Castillo-Rivera; Kingsley Dinyeah;
Joseph Kroell, III; Juan Poma

MEMBERS ABSENT: Jonathan Miller, Ex-Officio; Lori Corcoran;
Elaine Gilgis; Ralph Parente; Amy Pierce

The meeting was called to order at 3:10 p.m., by Michelle McCrillis, Chair.

1. Discussion and Approval of Student Services Council Meeting Minutes, November 27, 2012, and December 18, 2012

The Minutes from the November and December Meetings were approved as submitted, with the exception of the following change in the November Minutes:

(Amy Pierce has reported to me that she will serve as a Voting Member and that Joseph Kroell will serve as an Alternate Voting Member of the Governance Steering Committee.)

2. Discussion and Approval of Student Services Council Meeting Minutes, January 29, 2013

The Minutes of the January 29, 2013, Student Services Council Meeting were approved as submitted.

3. Review of the Student Action Policy

1.0 Purpose: This Policy provides students the opportunity to present issues to the student body.

4.0 Policy: Students who wish to present issues to the student body, relative to on-campus or off-campus questions, whether as a means of collecting or registering opinions of support or protest, or of simply collecting comments on topics of interest and concern to the student body, shall be afforded the opportunity to do so.

Joseph Kroell, III, made a motion to table the discussion of the Non-Service Animal Policy to the next scheduled meeting in April. Clement Adamah seconded the motion. The motion was unanimously agreed upon.

Lori Gourouses suggested that Elizabeth Woods, Dean of Students, be invited to attend the next meeting and to offer some suggestions in developing the Student Action Policy.

4. Review of the Statewide Service Animal Policy to be presented as is to the Board of Trustees for Informational Purposes

Lori Corcoran, Dean of Special Populations, sent Lori Gourouses and Michelle McCrillis copies of the following system-wide Service Animal Policy and related documents from Kenneth Tashjy, General Counsel, on the permissible use of Service Animals on our campuses. These documents were distributed to the Members.

- *Policy on Service Animals*
- *Service Animal Registration Form*
- *Service Animal Handler Acknowledgement of Responsibility and Liability Waiver Agreement*

Michelle McCrillis reported that Lori Corcoran, Dean of Special Populations, requested that the Service Animal Policy and above mentioned documents should be forwarded to the Student Services Council as an Agenda Item for discussion and review. Michelle McCrillis suggested that Lori Corcoran address both the Service Animal Policy and the Personal Care Attendant Policy at the next meeting.

5. Review of the College's Proposed Service Animal Policy with Discussion regarding Adoption of a Local Policy for Non-Service Animals in Classrooms and Buildings

Clement Adamah will forward to the Student Senate, for discussion and review, the Adoption of a Local Policy for Non-Service Animals in Classrooms and Buildings.

The meeting was adjourned at 3:50 p.m.

Submitted by,

**Lori Gourouses
Staff Assistant to the Vice President
of Enrollment and Student Services**

**Please note: The next meeting is scheduled for Tuesday, April 23, 2013,
at 2:30 p.m., in Room 107A.**