

# *QCC awarded Donnelly Workforce Success grant*

WORCESTER  
— Quinsigamond Community College was one of only two community colleges awarded a 2020/2021 Kenneth J.

Donnelly Workforce Success Grant for Expanded Training Capacity & Employment Program Performance. QCC was awarded a \$197,183

Grant that will provide funding for unemployed residents to take part in the College's Administrative Medical Professional Program. Donnelly Workforce Success Grants serve people across Massachusetts whose life experiences and circumstances make it difficult for them to succeed in employment without targeted support. QCC's Workforce Development and Continuing Education (CWDCE) will provide training and placement services for 40 eligible, unemployed residents in the Central MA region.

Eligible students who take part in the program can realize a career as a Medical Administrative Assistant in a variety of healthcare settings such as hospitals and health systems, physicians' offices, clinics, long-term care facilities, surgery centers, ambulatory surgery centers, rehabilitation centers, and other

types of healthcare settings. Students in the program will learn the roles and responsibilities of a healthcare team, interpersonal communication, medical records management, compliance with HIPAA, and diagnostic and procedural coding. Students will also learn how to handle medical emergencies to prepare for, and appropriately respond to various life-threatening emergencies in the medical office setting. The U.S. Bureau of Labor Statistics projects that from 2019 to 2029, Medical Administrative Assistants will more than quadruple the job growth rate of all other occupations.

"We are presently recruiting for two classes that will begin in the Spring/Summer," said Kathie Manning, dean of the CWDCE. "This program includes all materials, as well as the certification test."

Students enrolled in the program are expected to work

a minimum of 30 hours per week (remote or in-person) once they have completed the course and obtained certification. Students who complete the program and are employed for 60 days at 30-hours-a-week are eligible to receive a \$500 stipend.

"To maintain a competitive and sustainable economy, Massachusetts must continue to invest in a skilled and well-trained workforce," said Governor Charlie Baker. "These grants will give workers and companies the opportunity to gain access to occupations critical to the future economic success of the Commonwealth."

To learn more about the program, email [cce@qcc.mass.edu](mailto:cce@qcc.mass.edu) or call 508-751-7900.

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