

Committee: Learning Council
Regular Monthly Meeting Minutes
December 11, 2018 at 2:00 p.m. in 107A

Vice President (ex officio, non-voting):

Nancy Schoenfeld, Interim Vice President of Academic Affairs

Members Present:

Tetteh Abbeyquaye, Clarence Ates, Dadbeh Bigonahy, James Brennan, Bryan Brophy-Baermann, Deborah Coleman, Judy Colson, Patricia Creelman, Jessica Crowley, Kirsten Daigneault, Daniel de la Torre, Karen Grant, Andreana Grimaldo, Linda Grochowalski, Amy Hogan, Leslie Horton, Jean Kennedy, Betty Lauer, Andrea MacRitchie, Kathie Manning, Greg Mullaney, Lisa Palmer, Dilip Patel, Gerri Russell, Michelle Savrann, Pat Schmohl, Liza Smith, John Stazinski, Charu Trivedi, Martha Upton, Benjamin Wendorf, Ken Wong, Barbara Zawalich, Steve Zona

Members Absent: Erin Connor, Jane Joyce, Hao Loi, Nelly Medina, Michelle Tufau Afriyie

Guests: Lorraine Quinn

The regular monthly meeting of the Learning Council was called to order by Greg Mullaney at 2:00 p.m. on Tuesday, December 11, 2018 in room 107A.

1. Proposal for course revision: ELM 251 Instrumentation and Control Technology
 - a. Motion to revise course as follows:
 - i. Revise course description to more accurately describe the course content.
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
2. Proposal for course revision: ELT 130 Embedded Microcontrollers
 - a. Motion to revise course as follows:
 - i. Revise course description to more accurately describe the course content.
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
3. Proposal for course revisions: MGT 205 Project Management
 - a. Motion to revise courses as follows:
 - i. Revise course description to include “a brief introduction of Agile project management”
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
4. Proposal for course revision: MNT 106 Quality
 - a. Motion to revise course as follows:
 - i. Revise course content to eliminate GD&T content.
 - ii. Remove corequisite: MNT 101
 - iii. Reduce credits from 4 credits to 3 credits
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
5. Proposal for course revision: MNT 110 Manufacturing Processes I
 - a. Motion to revise course as follows:

- i. Revise course title to Engineering Materials Science and
 - ii. Revise course description to highlight course focus and align more clearly with national manufacturing knowledge base
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
6. Proposal for course revision: MNT 215 Manufacturing Processes II
 - a. Motion to revise course as follows:
 - i. Revise course title to Manufacturing Capstone Project and
 - ii. Revise course description to highlight course focus and align more clearly with national manufacturing knowledge base
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
7. Proposals for new degree option: General Studies, Pre-Nursing Option, Associate in Arts
 - a. Motion to accept new program option.
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
8. Proposal for new course: FYE 102 Healthcare First Year Experience
 - a. Motion to accept new course:
 - b. Effective date: Spring 2019
 - c. Motion seconded
 - d. Motion passed unanimously
9. Proposals for program revisions taken as a group: General Studies, Healthcare Option; Nursing Assistant Certificate, Pharmacy Technician Certificate, Phlebotomy/EKG Certificate, Emergency Medical Technician Certificate,
 - a. Motion to revise programs as follows:
 - i. Replace ALH 101 and/or FYE 101 with FYE 102 (GSHC, NA, PT, PEKG, EMT)
 - ii. Add BIO 101 as an option with BIO 100 (NA, PT, PEKG, EMT)
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
10. Proposals for course revision taken together: DAS 101 Clinical Science, DAS 153 Dental Assisting Clinical Practicum,
 - a. Motion to revise course description as follows:
 - i. Add the option of taking **BIO 112** or BIO 100 to the prerequisites
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
11. Proposal for course revision: MSS 299
 - a. Motion to revise course as follows:
 - i. Remove BIO 140 as an optional prerequisite
 - ii. Add the option of taking **BIO 112** or BIO 100 to the prerequisites
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
12. Proposals for Program Revision taken together: Dental Assisting Certificate; Allied Dental Service, Dental Office Management; Allied Dental Services, Dental Sales/Marketing
 - a. Motion to revise programs as follows:
 - i. Add option of taking BIO 100 or **BIO 112**
 - ii. Update prerequisites of DAS 101 and DAS 153
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously

13. Proposals for Program Revision taken together: Medical Assisting Certificate; Medical Support Specialist-Medical Assisting Option
 - a. Motion to revise programs as follows:
 - i. Add option of taking BIO 100 or **BIO 112**
 - ii. Update prerequisites of MSS 299
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
12. Proposal for course revision: RDT 110 Fundamental of Radiographic Equipment & Medical Imaging
 - a. Motion to revise course as follows:
 - i. Add option of taking **MAT 121** or MAT 122
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
13. Proposal for course revision: RDT 112 Medical Imaging II
 - a. Motion to revise course as follows:
 - i. Change course description to reflect updated course content
 - b. Effective date: Fall 2019
 - c. Motion seconded
14. Proposal for course revision: RDT 240 Imaging Applications
 - a. Motion to revise course as follows:
 - i. Change course description to reflect updated course content
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
15. Proposal for course revision: RDT 245 Medical Radiographic Equipment & Quality Assurance
 - a. Motion to revise course as follows:
 - i. Change course description to reflect updated course content
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
16. Proposal for course revision: RDT 260 CT & Cross-Section Anatomy
 - a. Motion to revise course as follows:
 - i. Change course description to reflect updated course content
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
17. Program revision proposal: Radiologic Technology
 - a. Motion to revise program as follows:
 - i. Change the math requirement in Semester 1 to include option of MAT 121 or MAT 122.
 - ii. Update prerequisites for RDT 110 in grid
 - iii. Require minimum grade of “C or higher in MAT 121 or MAT 122
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
18. Proposal for new course: ENG 097 The Reading-Writing Connection
 - a. Motion to accept new course
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
19. Proposal for course revision: COM 101 Introduction to Journalism
 - a. Motion to revise course as follows:

- i. Change name of course to Journalism I
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
20. Proposal for new course: COM 102 Journalism II
- a. Motion to accept new course
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
21. Proposal for new degree option: Liberal Arts, Media Communications Option
- a. Motion to accept new program
 - b. Effective date: Fall 2019
 - c. Friendly amendment: Change History “HST 104 or HST 115” to “US or World History Survey Elective”.
 - d. Motion to accept new program with friendly amendment
 - e. Motion seconded
 - f. Motion passed unanimously
22. Proposal for course revision: BIO 231 General Microbiology
- a. Motion to revise course as follows:
 - i. Add prerequisite of CHM 105 or CHM 123
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
23. Proposal for course revision: BIO 259 Cell Biology
- a. Motion to revise course as follows:
 - i. Add prerequisite of CHM 105 or CHM 123
 - ii. Update course description
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
24. Proposal for degree revision: Liberal Arts, Biology Option
- a. Motion to revise program as follows:
 - i. Change “Multiple Perspectives Elective in the Humanities” to “Multiple Perspectives Elective”
 - ii. Add prerequisites of CHM 105 or CHM 123 to BIO 231
 - iii. Add prerequisites of CHM 105 or CHM 123 to BIO 259
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
25. Proposal for degree revision: Liberal Arts, Chemistry Option
- a. Motion to revise program as follows:
 - i. Change “Multiple Perspectives Elective in the Humanities” to “Multiple Perspectives Elective”
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously
26. Proposal for new degree option: Criminal Justice Transfer Option
- a. Motion to accept new program
 - b. Effective date: Fall 2019
 - c. Motion seconded
 - d. Motion passed unanimously

Greg Mullaney declared the meeting adjourned at 2:48 p.m.
 Sent for approval: 12/12/2018